Department of the Army
Mobile Retention Training Team

ANSWERSHEET BOOK

May 2005

Recruiting and Retention School
Soldier Support Institute
Fort Jackson, South Carolina

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Integration Counseling Session

Possible Points/Areas of Discussion:

1. Welcoming to the unit.

2. Basic human needs:
   - ⇨ *FOOD*
   - ⇨ *CLOTHING*
   - ⇨ *SHELTER*
   - ⇨ *MONEY*
   - ⇨ *ETC....*

   Personnel Issues:
   - *BASD*
   - *PEBD*
   - *ETS*
   - *SRR*

   Finance Issues:
   - *EB*
   - *SRB*

3. Ensure family is invited to attend all incoming/processing orientations.

4. ACS Welcome Packet (If not previously received).

5. Local area maps.

6. Services available/locations (some examples are):
   a. Housing Referral office
   b. ACS
   c. AER
   d. Red Cross
   e. Finance and Accounting Office
   f. Installation facilities
   g. Banking/Credit Unions
   h. Local civilian employment opportunities
   i. Overseas language training
   j. Thrift Shop
   k. Outdoor Recreation Center
   l. Craftshops
   m. Transportation/Household Goods Office
   n. Medical/Dental Facilities
   o. Education programs/facilities
   p. Chapels/religious activities
   q. Libraries
   r. Postal/mail services and facilities
   s. Child care facilities
   t. Veterinary services
   u. Youth activities
   v. Recreational areas
   w. Gymnasium facilities/programs
   x. Enlisted/NCO Clubs

7. Organization history, policies, and practices:
   a. Career Counselor/Reenlistment NCO role and responsibilities
   b. Resources available to help resolve problems
   c. Tour of organization work areas
   d. Introduction to other soldiers in unit
   e. Organization mission/facilities

Integration
Situational Information

CASE NAME: PVT ROBERTSON

1. You are the Unit Reenlistment NCO for Co C, 1st Bn, 8th AR 4th Inf Div, Fort Carson CO 54321

2. PVT Robertson came by your office today to talk about a problem. He just received a letter from "ACE" finance company telling him that his loan payments are 3 months past due and they were turning the case over to a collection agency.

3. He is very concerned about his credit rating and wants to know if there is anything he can do to straighten this out. During your conversation you discover the reason he is past due on his payment is because he did not receive any pay from the Army until after he graduated from Basic Training.

Seven Counseling Steps

Open

Summary

Needs, Wants, Desires

Facts

Objections

Summary

Close

ENLISTED RECORD BRIEF

BRIEF DATE	NAME	RANK - DOR	PMOS	SSN	COMPONENT
	ROBERTSON, ROBERT RAY	**PV1 20020718**	**19K**	**900-00-9018**	**REGULAR**

SECTION I - Assignment Information

OVERSEAS DUTY

YR/MO RTN	CTRY	MONTH	TCS	NUMBER OF TOURS	
				SHORT	LONG
				DROS	DEROS
				Conus departure date	

Date Dependents Arrived OS			
PMOS	**19K**	SQI	**O**
SMOS		PDSI/YRMO	
Bonus MOS	**19K**	ASI	**00**
Bonus Enlist Elig Dt	**20021127**		
Promotion Points/YRMO			
Prev Promotion Points/YRMO			
Prom Seq#		Prom Select Dt	
Promotion MOS			

ASVAB		Test # / Dt		GSTV1 20020120			
GT	**86**	ELEC	**79**	GOOD		TECH	**79 84**
ADMIN	**84**	FA	**81**	COMMO			**83**
CMBT	**84**	MECH	**85**	MAINT			**80**

Delay Seperation Reason		
AEA / Dt		**L/20031**
Flag Code	Flag Start Dt	**0** Flag Expiration Dt

SECTION II - Security Data

PSI Status	Fld Det PS Stat
PSI Invest INIT	
PSI Invest Compl	

SECTION V - Foreign Language

Language	Read	Listen	Speak

DLAB

SECTION VI-Military Education

MEL/MES

Course	Year
M-1 CREWMAN (19K)	**200 2**

Correspondence Courses

Total # of Hours

SECTION III - Service Data

BASD	**20020718**	PEBD	**20020718**	BESD	**20020718**
ETS	**20070717**	DIEMS	**20020401**	Reenl Elig/Prohib	
# Days Lost		AGCM Dt		AGCM Elig Dt	**20050717**

	PVT	PV2	PFC	SPC - CPL
DOR	**20020718**			

	SGT	SSG	SFC	MSG - 1SG
DOR				
DOR	SGM - CSM			

SECTION VII - Civilian Education

LEVEL COMPLETED	**12 YEARS**	YR	**200 1**
DESG	**HIGH SCHOOL DIPLOMA**		
INSTITUTION DISCIPLINE		YR	
INSTITUTION DISCIPLINE		YR	
NUMBER OF SEMESTER HOURS COMPLETED			

Technical Certification

Course Name	Dt Certified	Dt Expires

SECTION VIII - Awards and Decorations

ASR 1

SECTION IV - Personal/Family Data

Date of Birth	**19830321**	Birthplace	**FL**
Country of Citz	**US**	Sex/Race	**MALE/CAUCAS**
No of Dependent Adults/Children	**0 / 0**	Religion	**ROMAN CATH**
Marital Status	**SINGLE**	Spouse Birthplace/Citz	
PULHES	**111111**	Height/Weight/Dt	**68 / 167**
EFMP Dt		#Cmd Sponsored	
Physical Category	**A**	APFT Dt P/F	
Last Physical Exam		MMRB Results/Dt	

Home of Record	**MIAMI, FL**
Mailing Address	**55 HANG TEN ST., MIAMI, FL 33169**
Mil Spouse SSN / MPC	
Svc Comp / DoD	
Emergency Data Verified Date	

SECTION X - Remarks

HIV YRMO	**20050**
RGMT AFL	**4**
DATE LAST PHOTO	

Date of Loss	Date of Last PCS	SECTION IX-Assignment Information	Date of Last NCOER
	2002101		

ASGT	FROM	MO	UNIT NO	ORGANIZATION	STATION	LOC	COMD	DUTY TITLE	DMOS	ASI	LANG
PROJ											
Current	**2002103**			**CO C, 1BN 8AR**	**FT CARSON**	**CO**	**FC**	**TANK CREWMAN - LOADER**	**19K1O**		**YY**
1st Prev	**2002071**	**3**		**CO C, 1-1 TNG BDE**	**FT KNOX**	**KY**	**TC**	**STUDENT**	**19K0O**	**00**	**YY**
2nd Prev	**9**									**00**	
3rd Prev											
4th Prev											
5th Prev											
6th Prev											
7th Prev											
8th Prev											
9th Prev											
10th Prev											
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14th Prev											
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16th Prev											
17th Prev											
18th Prev											
19th Prev											
20th Prev											
21st Prev											
22nd Prev											
23rd Prev											
24th Prev											
25th Prev											

RETENTION DATA WORKSHEET

For use of this form, see AR 601-280; the proponent agency is ODCSPER

1. SSN	2. Name *(Last First Middle Suffix)*	3. First Date Eligible *(12 months)*	4. Last Date Eligible *(3 months)*

RETAIN Eligibility Screens

5. Spouse SSN	6. MPC Spouse	7. EFMP	8. EFMP Date

9. DOB	10. LOCID	11. Gender	12. Citz	13. Race

14. Home of Record *(Street, City, State, ZIP, Phone)*

15. BASD	16. PEBD	17. ETS

18. AEA Code	19. NBR-REN	20. DEROS	21. AEA Term

22. Grade	23. DROS	24. Term	25. DCOST	26. DT LST PCS

27. DOR	28. Prom Pts	29. ERUP	30. Civ Ed Lvl

31. Civ Ed Cert	32. Years Civ Ed	33. MES	34. MEL	35. ASVAB Date

36. ASVAB Scores

GT	GM	EL	CL	MM	SC	CO	FA	OF	ST

37. DLAB	38. AFQT	39. Math	40. Sci	41. Dri	42. MVB

43. TYPWPM	44. Phy Profile	45. PP Cat	46. PP Date	47. HIV Date	48. Height

RETAIN Eligibility Screens

49. Weight	50. Audio Perception	51. Color Perception	52. APFT

53. APFT Date	54. APFT Profile	55. MMRB Date	56. MOS Certified

57. PMOS	58. SMOS	59. PRMOS	60. Bonus MOS

61. Bonus Date	62. EB	63. SQI 1	64. ASI 1

65. Lang 1	66. SQI 2	67. ASI 2	68. Lang 2

69. Current UIC	70. Current Location

71. MACOM	72. PSC

73. Unit Address *(Name, Street, City, State, ZIP, Phone)*

74. AWOL	75. Art 15	76. Waiver	77. Court

78. PSIC	79. PSIC Date	80. PSII

81. PSII Date	82. DDPSTA	83. PRP STAT

84. MOS Desired	85. OS Area Preference	86. CONUS Preference	Special Prerequisites / Remarks

87. Credit	88. Option	89. Code	90. Renl / Ext *(months)*	91. Renl / Ext / Reclass Date	92. RCN / ECN	93. Bonus *(Multiplier / Amount)*

94. Training Data				95. Assignment Data			
MOS		Crs No.		Unit		LOC	
Start		Grad		UIC		Req *(Mo/Yr)*	
Class		Loc		EPD/CTL		SI	
97. TAFS	Years	Months	Days	98. TIFS	Years	Months	Days

99. Spouse Name	100. Reenlistment NCO *(Rank, Name)*

96. Extension Data	
Current Enl Period	Enlistment Date
New Enl Period: Years:	Months: Days:
Extension Term: Months:	New ETS:
Extension Reason	

101. Career Counselor *(Rank, Name, Phone)*	102. Signature	103. Date Submitted

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104. Assignment Data

a. Date Assigned	b. Duty Section	c. Duty MOS

105. Military Education

a. Course Title	b. Weeks	c. Year

107. Reenlistment Status

☐ a. Eligible ☐ b. Recommended — Cdr's Initials

☐ c. Eligible but not recommended. Enrolled in the CARR Program under the provisions of AR 601-280. — Date Submitted

Reasons — Soldier's Initials

Date Soldier Notified — Cdr's Initials

☐ CARR Enrollment Approved — Date of Final Action

☐ d. Not eligible, waiver required.

Reasons — Soldier's Initials

Date Soldier Notified — Cdr's Initials

☐ e. Not eligible, waiver not authorized.

Reasons — Soldier's Initials

Date Soldier Notified — Cdr's Initials

☐ **Card remade. Date entries transcribed:**

106. Additional Remarks *(Timeline, etc.)*

108. Record of Career Counseling

a. Counseled By	b. Date	c. Counseling Remarks	d. Initials
Career Counselor *(within 5 working days after assignment)*			
Career Counselor *(30-60 days after assignment)*			
Unit Commander *(90-120 days after assignment)*			
Unit Commander *(15-16 months prior to ETS)*			
Career Counselor *(13-14 months prior to ETS)*			
Career Counselor *(4 months prior to ETS)*			
Career Counselor *(90 days prior to ETS or Terminal Leave)*			
Career Counselor *(60-90 days after reenlistment or 30-60 Days prior to PCS)*			

Professional Development Counseling Session

Possible Points/Areas of Discussion:

1. Ensure that the unit is maintaining a successful Retention environment by evaluating the following areas:

- ⇨ *PROMOTION (Potential and Opportunities, based on PMOS)*
- ⇨ *EDUCATION (Military and Civilian, accomplishments and goals)*
- ⇨ *CAREER EXPECTATIONS (Short and Long Term Goals)*
- ⇨ *RECOGNITION*
- ⇨ *RECLASSIFICATION*
- ⇨ *BEAR*
- ⇨ *ETC…*

2. In order to properly counsel soldiers, you must be familiar with the following areas:

a. Promotions and Reductions

b. Education Programs

c. Reclassification Actions

d. BEAR Program

e. Oversea Service

f. Active Component Benefits

g. Status of MOS

Professional Development
Situational Information

CASE NAME: PFC ROBERTSON **TODAY'S DATE:** 2003 OCT 25

1. You are the Unit Reenlistment NCO for Co C, 1st BN, 8th AR, 4th Inf Div, Ft. Carson, CO 54321.

2. You have scheduled a professional development counseling session with PFC Robertson for today.

3. PFC Robertson works in 2nd platoon as a tank driver. His PMOS is currently balanced at PFC and at a shortage for SPC/CPL & SGT. He likes the Army and desires to stay in. PFC Robertson has been talking with a friend who works in PAC. He expressed a desire to possibly get into the administration field, specifically 42L. He also wants to know about promotion (19K versus 42L) and if he can get a bonus when he reenlists.

Seven Counseling Steps

Open

Summary

Needs, Wants, Desires

Facts

Objections

Summary

Close

RETENTION DATA WORKSHEET

For use of this form, see AR 601-280; the proponent agency is ODCSPER

1. SSN	2. Name *(Last First Middle Suffix)*	3. First Date Eligible *(12 months)*	4. Last Date Eligible *(3 months)*
900-00-0018	ROBERTSON, ROBERT RAY		

RETAIN Eligibility Screens

5. Spouse SSN	6. MPC Spouse	7. EFMP	8. EFMP Date

9. DOB	10. LOCID	11. Gender	12. Citz	13. Race
19830321				NB

14. Home of Record *(Street, City, State, ZIP, Phone)*

15. BASD	16. PEBD	17. ETS
20020718	20020718	20070717

18. AEA Code	19. NBR-REN	20. DEROS	21. AEA Term
		NA	

22. Grade	23. DROS	24. Term	25. DCOST	26. DT LST PCS
E3/PFC	NA	INITIAL		

27. DOR	28. Prom Pts	29. ERUP	30. Civ Ed Lvl
	NA	9C	C

31. Civ Ed Cert	32. Years Civ Ed	33. MES	34. MEL	35. ASVAB Date
L	12			20020120

36. ASVAB Scores

GT	GM	EL	CL	MM	SC	CO	FA	OF	ST
86	80	79		84	83	83	84		81

RETAIN Eligibility Screens

49. Weight	50. Audio Perception	51. Color Perception	52. APFT

53. APFT Date	54. APFT Profile	55. MMRB Date	56. MOS Certified

57. PMOS	58. SMOS	59. PRMOS	60. Bonus MOS
19K1			

61. Bonus Date	62. EB	63. SQI 1	64. ASI 1

65. Lang 1	66. SQI 2	67. ASI 2	68. Lang 2

69. Current UIC	70. Current Location

71. MACOM	72. PSC

73. Unit Address *(Name, Street, City, State, ZIP, Phone)*

Co C, 1/8TH AR
FT Carson, CO
54321

74. AWOL	75. Art 15	76. Waiver	77. Court
79 84			

37. DLAB	38. AFQT	39. Math	40. Sci	41. Dri	42. MVB

43. TYPWPM	44. Phy Profile	45. PP Cat	46. PP Date	47. HIV Date	48. Height

78. PSIC	79. PSIC Date	80. PSII

81. PSII Date	82. DDPSTA	83. PRP STAT

84. MOS Desired	85. OS Area Preference	86. CONUS Preference

Special Prerequisites / Remarks

87. Credit	88. Option	89. Code	90. Renl / Ext *(months)*	91. Renl / Ext / Reclass Date	92. RCN / ECN	93. Bonus *(Multiplier / Amoun*

94. Training Data			
MOS	Crs No.		
Start	Grad		
Class	Loc		

95. Assignment Data	
Unit	LOC
UIC	Req *(Mo/Yr)*
EPD/CTL	SI

96. Extension Data	
Current Enl Period	Enlistment Date
New Enl Period: Years:	Months: Days:
Extension Term: Months:	New ETS:
Extension Reason	

97. TAFS	Years	Months	Days

98. TIFS	Years	Months	Days

99. Spouse Name	100. Reenlistment NCO *(Rank, Name)*

101. Career Counselor *(Rank, Name, Phone)*	102. Signature	103. Date Submitted

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104. Assignment Data

a. Date Assigned	b. Duty Section	c. Duty MOS
20021030	2nd PLT	

105. Military Education

a. Course Title	b. Weeks	c. Year
M-1 Armor Crewmember		02

106. Additional Remarks *(Timeline, etc.)*

107. Reenlistment Status

☐ a. Eligible ☐ b. Recommended — Cdr's Initials: DLW

☐ c. Eligible but not recommended. Enrolled in the CARR Program under the provisions of AR 601-280. — Date Submitted:

Reasons — Soldier's Initials:

Date Soldier Notified — Cdr's Initials:

☐ CARR Enrollment Approved — Date of Final Action:

☐ d. Not eligible, waiver required.

Reasons — Soldier's Initials:

Date Soldier Notified — Cdr's Initials:

☒ e. Not eligible, waiver not authorized.

Reasons: TRAINABILITY — Soldier's Initials: RRR

Date Soldier Notified: 20030120 — Cdr's Initials: DLW

☐ Card remade. Date entries transcribed:

108. Record of Career Counseling

a. Counseled By	b. Date	c. Counseling Remarks	d. Initials
Career Counselor *(within 5 working days after assignment)*	1 NOV 02	Discussed basic human needs. Discussed the soldiers financial issues with ACE Finance Company. Soldier has a sponsor, discussed open door policy	ANW
Career Counselor *(30-60 days after assignment)*	23 NOV 02	Informed PV2 Robertson he is currently ineligible to reenlist due to his test scores.Talked to Robertson about his long and short range goals and promotion potential.	ANW
Unit Commander *(90-120 days after assignment)*	20 JAN 03	*PV2 Robertson is doing well. He likes the unit and the people he works with. Informed him about reenlistment trainability requirements. I will enroll him in the FAST program.*	DLW
Unit Commander *(15-16 months prior to ETS)*	MAR-APR 2006		
Career Counselor *(13-14 months prior to ETS)*	MAY-JUN 2006		
Career Counselor *(4 months prior to ETS)*	MAR 2007		
Career Counselor *(90 days prior to ETS or Terminal Leave)*	APR 2007		
Career Counselor *(60-90 days after reenlistment or 30-60 Days prior to PCS)*			

Sustainment Counseling Session

Possible Points/Areas of Discussion:

1. A summary of available information to assist the soldier in his/her career decision. This might include:

- ⇨ Commander's Recommendation
- ⇨ Eligibility (waiver, max renl period, etc....)
- ⇨ Bonus Information
- ⇨ Reenlistment Options (assignment, stabilization, reclassification, etc....)
- ⇨ Benefits (discuss in detail the benefit guide, cover RMC)
- ⇨ Other (work environment, age, etc....)

2. Confirmation of the soldier's needs, wants, and desires (goals, both short and long term).

3. Discuss specific recommendation/course of action to the soldier based on 1 and 2 above. Some of these recommendations may be the same as contained in a career development session or they may be specific reenlistment options.

4. Identify/overcome specific objections to reenlisting.

5. Mandatory reserve obligations (if any) and/or voluntary programs.

6. Get a decision from the soldier to follow a specific course of action (positive retention commitment).

The Seven Counseling Steps

1. ***OPEN:*** The opening is designed to set the soldier at ease and give you, the Reenlistment NCO, the opportunity to introduce yourself if you have not met previously; or to reestablish contact. The opening is a greeting and you should display a true sense of sincerity and concern. Be enthusiastic but real. Be confident, professional and relaxed.

2. ***SUMMARY:*** The purpose of the summary is to go over or rehash previous conversations, or verify information you have gained during your preparation for the counseling session. Determine if there is any change in the soldier's eligibility and/or goals. Start addressing his/her needs. wants, and desires (NWD) if known. Be aware of closing situations and be prepared to attempt to close at this time if a closing opportunity presents itself.

3. ***NWD:*** Needs, wants and desires are a vital ingredient in getting a commitment from a soldier to stay Army. These are your "buying motives" to which you will be applying your product (The Army). Without clearly defined buying motives you cannot properly begin applying your product. If you cannot apply your product knowledge because of absence of a need, you will end up working against the grain. If you work without well defined needs you will end up without a commitment or with a dissatisfied reenlistee, or one who declines before the oath.

To establish the NWD you must do just that!! Find out exactly what the soldier wants to accomplish with the action (the reenlistment). To do that you must get the soldier talking and the conversation must be controlled by you the counselor. The conversation must be geared to extract from the soldier his/her NWDs. This can be accomplished by you (the counselor) asking a certain type of question. These types of questions are called probing questions or open-end questions. They are questions that are asked in a manner that cannot be answered with a yes or no response. Your aim here is to get the soldier talking; but talking about what you want to talk about; that is the soldier's NWDs. This is directly related to motivation.

4. ***FACTS:*** This step requires you to take the soldier's NWDs or goals which you have established through probing questions and match them with your product (Options, Benefits, Services, etc...). In presenting the facts always be accurate. Use your regulations and Subject Matter Experts extensively. Always remember that presentation of facts should relate directly to the soldier's NWDs.

5. ***OBJECTIONS:*** Objections are an intricate part of obtaining a commitment and should be anticipated. If the objection can be identified before the actual counseling session; (example: during the preparation) then prepare a rebuttal. An objection could be a misunderstanding of the facts as they were presented. It usually take the form of a no answer; that no answer may sound like "No, I am not interested", however it could mean "I don't understand something about the facts, I don't see how this action could serve to satisfy my needs or all of my needs have not been addressed". Objections cannot be ignored. If they are, you may look forward to it being voiced again every time you attempt to close.

To overcome objections you must first determine what the objection is, so ask. When the soldier says no to your closing question, briefly restate the NWDs and your presentation of the facts. Make sure that both of you are perfectly clear on these points then ask why. Simply ask "If your needs are as stated and this action can satisfy your needs in this manner, then why not reenlist?" Once the objection is out in the open, approach it in the following manner:

a. Restate the objection, make sure both you and the soldier understand the real objection.

b. Inquire before you rebut; find out why the soldier feels that way.

c. Concede before you rebut; let the soldier know that you can understand those feelings.

d. Replace "yes, but"; with "yes", and get rid of the "but", it is offensive. Take the "but" out of rebuttal.

e. Stop rebutting when you have made your point, don't rub the soldier's nose in any inability to pick up fine points.

f. Rebut only that which needs rebutting; don't rebut irrelevant data, it could lead to an argument.

Again related to motivation. Soldier may need to decide between two NWDs when only one can be fulfilled. May also need to realize the sacrifice needed as opposed to the gain offered.

6. ***SUMMARY:*** This second summary is used to insure that both you and the soldier are in complete agreement on the facts, NWDs, what is expected of the soldier and what the soldier expects of the Army.

7. ***CLOSE:*** You may do everything correctly and know and believe in your product 100%, but fail to perform the most crucial step and that is the close. The close is merely asking for the reenlistment. Example: "John, my understanding is that you desire to be stationed at Ft Dix, NJ. If I obtain an assignment to Ft Dix for you tomorrow, would you reenlist next Tuesday or Wednesday?" Remember you

5 Ways to Ask for a Commitment and Get It!

1. ***THE DIRECT APPROACH:*** The most common approach to ask for a commitment is the straight forward, uncomplicated request. It is business like and to the point, showing that the Reenlistment NCO has confidence in the retention presentation and subsequent commitment. It need not be "high pressure" in any way. Most soldiers expect any good Reenlistment NCO to ask for a commitment and regard the request as the logical climax of a good retention presentation.

2. ***THE "TAKE IT FOR GRANTED" TECHNIQUE:*** This approach also mirrors the Reenlistment NCO's confidence. It takes such forms as "Since you have no more questions, we might as well start the paper work". It assumes from what has transpired that a commitment has been made, and starts to settle the details, such as the officer, location, and the reenlistment date.

3. ***THE "EITHER/OR" TECHNIQUE:*** "As I've shown you, Ft Bliss or Ft Huachuca is available. The two installations will suit your needs". This technique gives the soldier a positive choice between two alternatives -- a choice of location, unit of assignment, etc... When the soldier answers the question, a commitment has been made. Either choice should be attractive to the soldier with the answer depending on personal preference.

4. ***THE "STEP BY STEP" TECHNIQUE:*** This approach achieves the hard-to-get answer by way of a series of easy answers and is often the best technique to use with a soldier who doesn't like to make decisions. "Ft Benning is a super installation and is located close to some nice vacations spots. Don't you agree? You being an infantryman, and Ft Benning being the "Home of the Infantry", wouldn't that be your choice? I'd like to be assigned there, wouldn't you? I could lock you in a reservation today to avoid it being lost. We can reenlist you Friday."

5. ***THE "POSITIVE NEGATIVE" TECHNIQUE:*** This approach makes positive use of a negative point which the Reenlistment NCO knows does not apply. In stating the negative point, the Reenlistment NCO is certain the soldier will refuse it, and in doing so, suggests the positive point which then becomes the basis for the close. For example, the Reenlistment NCO might state, "When I reenlisted, I had no options to choose from," knowing the soldier currently has several options available.

TOUGH MINDEDNESS OBTAINS COMMITMENTS!!!

The three "D's" of Tough Mindedness are:

- ⇨ ***Dedication***
- ⇨ ***Discipline (Self)***
- ⇨ ***Determination***

The key word in "Ask for the Commitment" is ASK!!! Ask a closing question. Questions require answers, answers require decisions, and decisions require action.

Regular Military Compensation (RMC)

BASE PAY X 12 = $ _____ PER YEAR

BAH X 12 = $ _____ PER YEAR

BAS X 12 = $ _____ PER YEAR

TAX ADVANTAGE/ETC. = $ _____ PER YEAR

TOTAL RMC = $ _____* PER YEAR

** Does not include clothing allowance, special duty/assignment pay/allowances, bonuses, or benefits.*

Army Benefits

1. Security
2. Pay
3. Tax Breaks
4. Quarters
5. Commissary
6. PX
7. Service Station
8. NCO/Enlisted Club
9. Bowling Alley
10. Gym
11. Youth Center
12. Recreational Equipment
13. Recreational Areas
14. Army Community Service
15. Clothing Sales
16. Medical
17. Dental
18. Education Center
19. Legal Assistance
20. TriCare
21. Religious Center
22. Army Emergency Relief
23. Selective Reenlistment Bonus
24. Recreation Center
25. Allotments
26. Financial Assistance
27. Wills
28. Power of Attorney
29. Survivors Benefits
    a. Dependency Compensation
    b. SGLI
    c. 6 Month Gratuity
    d. Social Security
    e. Survivor Benefits
    f. Burial
30. Dependent Education Program.

Expenses

31. Travel
32. Shipment of Automobile
33. Housing Referral Service
34. Advancement/Promotion
35. Military Discounts
36. Passes/Free Time
37. Veterans Benefits
38. Uniform Allowance
39. American Red Cross
40. Veteran Educational Assistance Program
41. Veterinary Service
42. Golf Course
43. Reenlistment Options
44. Reclassification
45. Requests for Personnel Actions
46. Paid Holidays
47. Hospitalization
48. Pride
49. Job Satisfaction
50. Military Space "A" Transportation
51. Tuition Assistance
52. Barracks
53. Day Room
54. Dining Facility
55. USO
56. Tennis Courts
57. Ball Diamonds
58. Esprit de Corps
59. Swimming Pool
60. Library
61. Free Corrective Eye Surgery
62. Discount Vacation Shades of Green
63. Free Entertainment
64. Craft Shops
65. Day Care
66. Rod and Gun Club
67. Travel
68. Shipment of HHG
69. No Fee Passport
70. E Army U
71. No Fee Military School
72. New GI Bill
73. Retirement

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Situational Information

CASE NAME: SPC ROBERTSON

1. You are the Reenlistment NCO for HHC, 3rd Bn, 63rd Armor, APO AE 09033.

2. SPC Robertson has talked to you about his reenlistment. He has indicated that he would like to reenlist on 21 Jan 2007 for the minimum number of years needed to receive a bonus. He would also like to reenlist for an assignment to Ft Carson, CO.

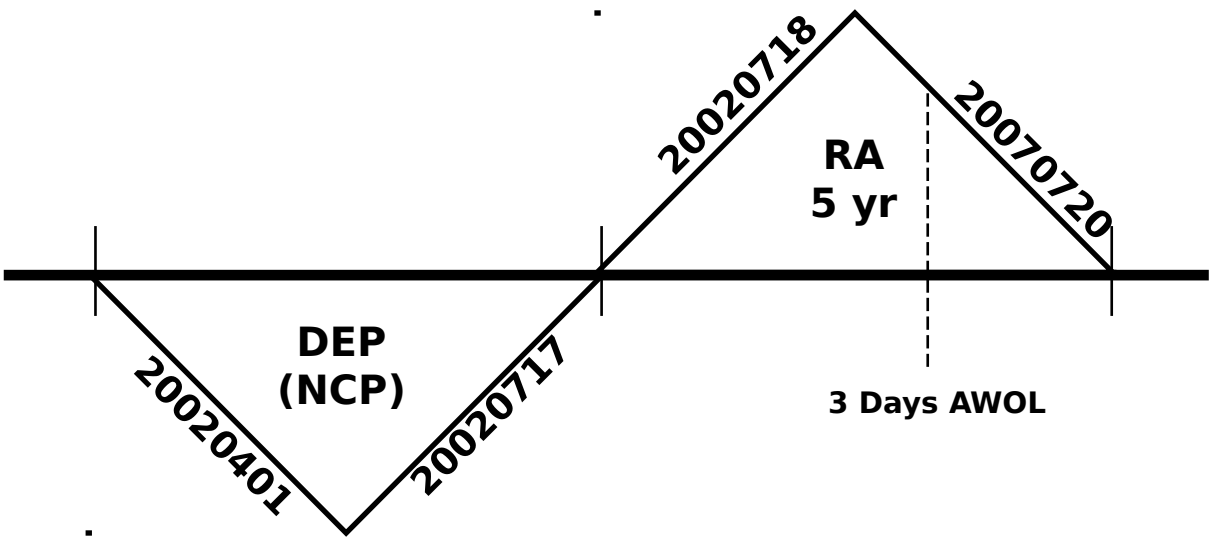
3. Additional information:

   a. He has been recommended for continued service by his unit commander.

   b. He is 68 inches tall and weighs 167 pounds.

   c. He passed his most recent APFT on 14 Nov 2006.

   d. SPC Robertson was AWOL for 3 days from 2 through 4 September, 2004.



Eligibility Answersheet

Case Name: _____

INIT **MID** **CAR**

1. What is the soldier's category? _____

What is the soldier's reason for discharge? _____

What is the date of discharge? _____

What is the date of reenlistment? _____

When appropriate, indicate date of extension. _____

Current ETS: _____

In-the-Window/SRR/ Soldier's Choice: _____

Discharge: _____

Reenlistment: _____

Extension: _____

2. Determine the soldier's eligibility under each of the following criteria. If the soldier is ineligible, then determine if that criteria is waivable.

	CRITERIA	ELIGIBLE (RENL)	INELIGIBLE (RENL)	ELIGIBLE (EXT)	INELIGIBLE (EXT)	WAIVABLE YES	WAIVABLE NO	APPROVAL AUTHORITY: BN CDR (LTC) OR SPCMCA	APPROVAL AUTHORITY: FIRST GENERAL OFFICER OR GCMCA	APPROVAL AUTHORITY: EIS OR PERSCOM
	AGE									
	CITIZENSHIP									
	TRAINABILITY									
	EDUCATION									
	PULHES									
	APFT									
	WEIGHT CONTROL									
	RANK									
	MORAL & ADMIN.									

CATEGORY

ETS
- BASD _____
+1 DAY _____

AGE

RENL
- DOB _____
+TERM _____

CITIZENSHIP

PEBD
+8 YRS - 1 DAY _____
- AWOL _____

CITZ ED
- RENL/ETS _____
+1 DAY _____
(REENLISTMENT ONLY)

APFT

APFT DATE
+9 MONTHS _____
- 1 DAY _____

RANK

BASD
+RCP _____
- 1 DAY _____

CONVERT _____

RCP DATE
- RENL/ETS _____
+1 DAY _____ (REENLISTMENT ONLY)

WEIGHT

RENL/EXT
- DOB _____

GENDER: _____
HEIGHT: _____
WEIGHT: _____
MAX AUTH: _____

3. What is the maximum authorized reenlistment period for this sol

NONE	2 YRS	3 YRS	4 YRS	5 YRS	6 YRS	INDEF

4. Is the soldier eligible to extend today ?

YES Indicate why:

NO Indicate why:

SRR	RANK	ELIGIBILITY	IN THE WINDOW	OTHER: _____

Options Answersheet

CASE NAME: _____

Determine the soldier's eligibility for the following options.

ELIG	
____	**Regular Army Reenlistment Option**
____	**Current Station Stabilization Reenlistment Option**
____	**Army Training Reenlistment Option**
____	**Overseas Assignment Reenlistment Option**
____	**CONUS Station-of-Choice Reenlistment Option**

Bonuses Answersheet

CASE NAME: SPC ROBERTSON

Indicate the appropriate answer*(s)* to the following questions:

Will the soldier be eligible to be paid a Selective Reenlistment Bonus (SRB) for this reenlistment?

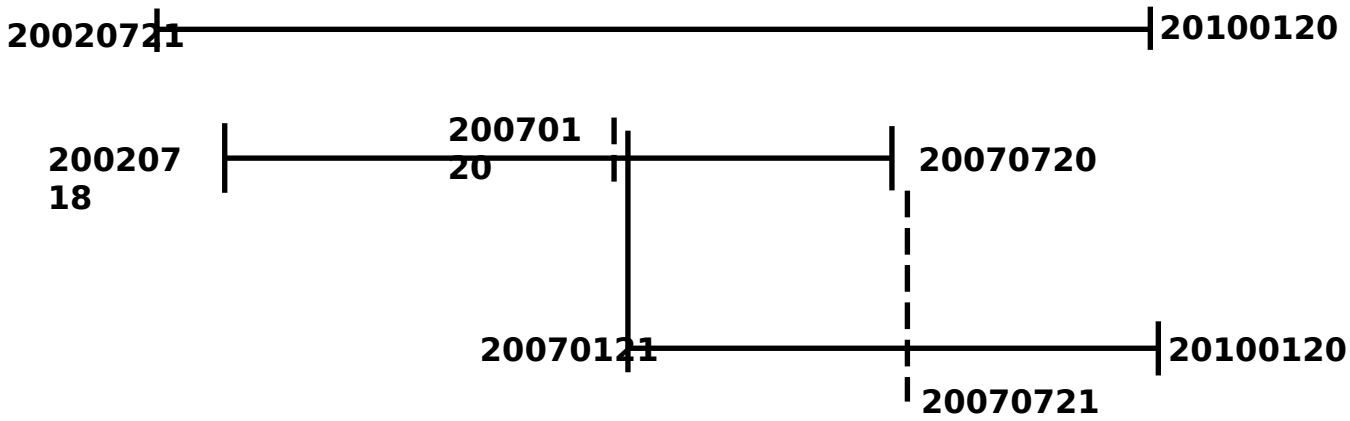
_____ YES _____ NO

1. If you indicated “Yes” to the question above, for which zone and multiplier is the soldier eligible?

_____ A _____ B _____ C

2. If you indicated “Yes” to the question above, how many months of additional obligated service will be used in the SRB computation?

_____ MONTHS



REQUEST FOR REENLISTMENT OR EXTENSION IN THE REGULAR ARMY

For use of this form, see AR 601-280; the proponent agency is ODCSPER

SECTION I - SOLDIER'S REQUEST

1. TO
COMMANDER
CO B, 3D BN, 63D ARMOR
APO AE 09033

2. FROM
SPC ROBERT RAY ROBERTSON
900-00-0018
CO B, 3D BN, 63D ARMOR
APO AE 09033

3. REQUEST I BE AUTHORIZED TO *(Select One)*

[XX] a. REENLIST IN THE ACTIVE COMPONENT.

[ ] b. EXTEND MY ENLISTMENT FOR THE FOLLOWING REASON: _____

4. ACCRUED LEAVE OPTIONS *(Select One)*

[ ] a. I DESIRE TO CASH IN _____DAYS OF ACCRUED LEAVE.

[XX] b. I DO NOT DESIRE TO CASH IN ACCRUED LEAVE.

[ ] c. I AM EXTENDING MY PRESENT ENLISTMENT AND HAVE BEEN COUNSELED ON CASHING IN ACCRUED LEAVE.

5. DATE
2007 JAN 05

6. SIGNATURE
Robert R. Robertson

SECTION II - COMMANDER'S CERTIFICATION

7. COMMANDER'S DETERMINATION OF QUALIFICATION *(Select one)*

[XX] a. SOLDIER IS FULLY QUALIFIED FOR REQUESTED ACTION.

[ ] b. SOLDIER IS NOT FULLY QUALIFIED AND REQUIRES WAIVER *(Select 8b or 8c(1) below).*

[ ] c. SOLDIER IS FULLY QUALIFIED, BUT IS NOT RECOMMENDED FOR FURTHER SERVICE. *(Select 8c(2) below)*

8. COMMANDER'S DETERMINATION/RECOMMENDATION FOR CONTINUED SERVICE WITHIN THE ARMY *(Select one)*

[XX] a. APPROVED

[ ] b. RECOMMEND APPROVAL. DA FORM 3072 IS ATTACHED.

[ ] c. DISAPPROVED

[ ] (1) I DISAPPROVE THE SOLDIER'S REQUEST FOR WAIVER OF DISQUALIFICATION.

[ ] (2) I HAVE INITIATED A BAR TO REENLISTMENT UNDER THE PROVISIONS OF CHAPTER 8, AR 601-280.

9. TYPED NAME, RANK AND BRANCH OF COMMANDER
RON WALLACE, CPT, AR

10. SIGNATURE
Ron Wallace

11. DATE
2007 JAN 05

DA FORM 3340-R, DEC 94 EDITION OF MAY 88 IS OBSOLETE

ANNEX B

WAIVER OF DISQUALIFICATION FOR REENLISTMENT/PROMOTION IN THE REGULAR ARMY

For use of this form see AR 601-280; the proponent agency is DCSPER

DATE: 2007 JAN 07

DISQUALIFICATION

TO: *(Include ZIP Code)*
COMMANDER
3D BN, 63D ARMOR
APO AE 09033

FROM: *(Include ZIP Code)*
COMMANDER
CO B, 3D BN, 63D ARMOR
APO AE 09033

PARAGRAPH: 3-9a(3) AR 601-280

TYPE: AWOL/LOST TIME

1. RANK/NAME *(Last, First, Middle)*: SPC ROBERTSON, ROBERT RAY

2. SSN: 900-00-0018

3. PHYSICAL STATUS	P	U	L	H	E	S	CODE	DATE OF PHYSICAL	DATE OF PROFILE	4. HT.	5. WT.
	1	1	1	1	1	1	A	2004 MAR 05	NONE	68	167

BRIEF SUMMARY OF ASSIGNMENT LIMITATIONS

NONE

6. SQT DATA
PMOS
SCORE
DATE

7. TIME LOST DURING CURRENT SERVICE

DATES *(From/To)*	NO OF DAYS	REASON
04 SEP 02/04 SEP 05	3	AWOL

8. COURTS-MARTIAL DURING CURRENT TERM OF SERVICE

TYPE	OFFENSE	DATE OF CONVICTION	SENTENCE
NONE			

9. ARTICLE 15 DURING CURRENT TERM OF SERVICE

ARTICLE/TYPE	OFFENSE	DATE OF CONVICTION	SENTENCE
86/CO	AWOL	2004 SEP 25	FORFEIT $50 FOR ONE MONTH

10. LETTER(S) OF INDEBTEDNESS

CREDITOR	AMOUNT	DATE OF LETTER	DISPOSITION
NONE			

11. RECOMMENDATION OF COMMANDING OFFICER WITH REASONS AND JUSTIFICATIONS *(USE CONTINUATION SHEET PER AR 340-15 IF REQUIRED)*

SPC ROBERTSON HAS DEMONSTRATED THAT HE IS A CANDIDATE FOR FURTHER SERVICE. HE HAS BEEN RECOGNIZED NUMEROUS TIMES FOR HIS OUTSTANDING PERFORMANCE. HIS PERFORMANCE CONTRIBUTES TO THE SUCCESS OF THIS UNIT'S MISSION.

12. LIST OF ENCLOSURES *(Double column, if necessary)*

3 ENCLS
1. ERB
2. DA FORM 2-1
3. SOLDIER'S STATEMENT

13. TYPED NAME, RANK AND BRANCH OF COMMANDER: RON WALLACE, CPT, AR

SIGNATURE: Ron Wallace

SAMPLE

DEPARTMENT OF THE ARMY
3RD BATTALION, 63RD ARMOR
APO, AE 09033

REPLY TO
ATTENTION OF:

ATSG-RRA **13 January 2007**

MEMORANDUM FOR Commander, Company Bravo, 3rd Battalion, 63rd Armor, APO AE 09033

SUBJECT: Request for Waiver of Disqualification for Reenlistment/ Promotion in the Regular Army

1. Request for waiver of 3 days AWOL pertaining to SPC Robert R. Robertson, 900-00-0018, is approved for the purpose of immediate reenlistment provided he is otherwise qualified.

2. A copy of this correspondence will be filed in accordance with paragraph 3-10k, AR 601-280.

Johnny J. Johnson

Encl **JOHNNY J. JOHNSON**
nc **LTC, AR**
Commanding

SAMPLE

ENLISTMENT/REENLISTMENT DOCUMENT
ARMED FORCES OF THE UNITED STATES

PRIVACY ACT STATEMENT

AUTHORITY: 5 USC 3331, 32 USC 708, 44 USC 708 and 3101; 10 USC 133, 265, 275, 504, 508, 510, 591, 672(d), 678, 837, 1007, 1071 through 1087, 1168, 1169, 1475 through 1480, 1553, 2107, 2122, 3012, 5031, 8012, 8033, 8496, and 9411; 14 USC 351 and 632, and Executive Orders 9397, November 1943 (SSN).

PRINCIPAL PURPOSES: To record enlistment or reenlistment into the U. S. Armed Forces. This information becomes a part of the subject's military personnel records which are used to document promotion, reassignment, training, medical support, and other personnel management actions. The purpose of soliciting the SSN is for positive identification.

ROUTINE USES: This form becomes a part of the Service's Enlisted Master File and Field Personnel File. All uses of the form are internal to the relevant Service.

DISCLOSURE: Voluntary; however, failure to furnish personal identification information may negate the enlistment/reenlistment application.

A. ENLISTEE / REENLISTEE IDENTIFICATION DATA

1. NAME *(Last, First, Middle)*	2. SOCIAL SECURITY NUMBER
ROBERTSON ROBERT RAY	900-00-0018
3. HOME OF RECORD *(Street, City, State, ZIP Code)*	**4. PLACE OF ENLISTMENT/REENLISTMENT** *(Mil. Installation, City, State*
55 HANG TEN ST. MIAMI, FL 33169	CO B, 3D BN, 63D ARMOR APO AE 09033

5. DATE OF ENLISTMENT/ REENLISTMENT *(YYMMDD)*	6. DATE OF BIRTH *(YYMMDD)*	7. PREV MIL SVC UPON ENL/REENLST	YEARS	MONTHS	DAYS
		a. Total Active Military Service	04	06	00
2007 JAN 21	1983 MAR 21	b. Total Inactive Military Service	00	03	17

B. AGREEMENTS

8. I am enlisting/reenlisting in the United States *(list branch of service)* ARMY for 3 years beginning this date for E4 in pay grade A, B, C.

a. **FOR ENLISTMENT IN A DELAYED ENTRY/ENLISTMENT PROGRAM (DEP)**:
I understand that I will be ordered to active duty as a Reservist unless I report to the place shown in item 4 above by *(list date (YYMMDD))* _____ for enlistment in the Regular component of the United States *(list branch of service)* _____ for not less than _____ years and _____ weeks. My enlistment in the DEP is in a nonpay status. I understand my period of time in the DEP is **NOT** creditable for pay purposes upon entry into a pay status. However, I also understand that this time is counted toward fulfillment of my military service obligation or commitment. I must maintain my current qualifications and keep my recruiter informed of any changes in my physical or dependency status, moral qualifications, and mailing address.

b. Remarks *(if none, so state)*:

(1) CONUS STATION OF CHOICE REENLISTMENT OPTION (FT CARSON, CO) (FOCC) RCN: 00100000.

(2) SRB 0.5X, MOS 19K.

(3) NO WAIVER.

(4) 1ST REENLISTMENT.

(5) LUMP SUM BONUS IN ACCORDANCE WITH MILPER MESSAGE 05-XXX.

c. The agreements in this section and attached annex(es) are all the promises made to me by the Government.
ANYTHING ELSE ANYONE HAS PROMISED ME IS NOT VALID AND WILL NOT BE HONORED.
(Initials of Enlistee/Reenlistee) RRR .

(Continued on reverse side.)

C. PARTIAL STATEMENT OF EXISTING UNITED STATES LAW

9. FOR ALL ENLISTEES OR REENLISTEES: Many laws, regulations, and military customs will govern my conduct and require me to do things a civilian does not have to do. The following statements are not promises or guarantees of any kind. They explain some of the present laws affecting the Armed Forces which I cannot change but which Congress can change at any time.

a. My enlistment is more than an employment agreement. As a member of the Armed Forces of the United States, I will be:

(1) Required to obey all lawful orders and perform all assigned duties.

(2) Subject to separation during or at the end of my enlistement. If my behavior fails to meet acceptable military standards, I may be discharged and given a certificate of job opportunities and my claim for veteran's benefits. for less than honorable service, which may hurt my future.

(3) Subject to the military justice system, which means, among other things, that I may be tried by military courts-martial.

(4) Required upon order to serve in combat or other hazardous situations.

(5) Entitled to receive pay, allowances, and other benefits as provided by law and regulation.

b. Laws and regulations that govern military personnel may change without notice to me. Such changes may affect my status, pay, allowances, benefits, and responsibilities as a member of the Armed Forces **REGARDLESS** of the provisions of this enlistment/reenlistment document.

c. In the event of war, my enlistment in the Armed Forces continues until six (6) months after the war ends, unless my enlistment is ended sooner by the President of the United States.

10. MILITARY SERVICE OBLIGATION FOR ALL MEMBERS OF THE ACTIVE AND RESERVE COMPONENTS, INCLUDING THE NATIONAL GUARD.

a. **FOR ALL ENLISTEES:** If this is my inital enlistment, I must serve a total of eight (8) years. Any part of that service not served on active duty must be served in a Reserve Component unless I am sooner discharged.

b. If I am a member of a Reserve Component of an Armed Force at the beginning of a period of war or national emergency declared by Congress, or if I become a member during that period, my military service may be extended without my consent until six (6) months after the end of that period of war.

c. As a member of a Reserve Component, in time of war or national emergency declared by the Congress, I may be required to serve on active duty (other than for training) for the entire period of the war or emergency and for six months after its end.

d. As a member of the Ready Reserve I may be required to perform active duty or active duty for training without my consent (other than as provided in item 8 of this document) as follows:

(1) In time of national emergency declared by the President of the United States, I may be ordered to active duty (other than for training) for not more than 24 consecutive months.

(2) I may be ordered to active duty for 24 months and my enlistment may be extended so I can complete 24 months of active duty, if:

(a) I am not assigned to, or participating satisfactorily in, a unit of the Ready Reserve; and

(b) I have not met my Reserve obligation; and

(c) I have not served on active duty for a total of 24 months.

(3) I may be ordered to perform additional active training for not more than 45 days if I have not fulfilled my military service obligation and fail in any year to perform the required training duty satisfactorily. If the failure occurs during the last year of my required membership in the Ready Reserve, my enlistment may be extended until I perform additional duty, but not for more than six months.

(4) When determined by the President that it is is necessary to support any operational mission, I may be ordered to active duty for not more than 90 days if I am a member of the Selected Reserve.

11. FOR ENLISTEES/REENLISTEES IN THE NAVY OR MARINE CORPS: I understand that if I am serving on a naval vessel in foreign waters, and my enlistment ends I will be returned to the United States for discharge as soon as possible consistent with my desires. However, If essential to the public interest, I understand that I may be retained under these circumstances, I understand I will be discharged not later than 30 days after my return to the United States and, that except in time of war, I will be entitled to an increase in basic pay of 25 percent from the date my enlistment expires to the date of my discharge.

12. FOR ALL MALE APPLICANTS: This form registers me under the Military Selective Service Act. The Department of Defense may transmit information from my personnel records, including name, social security number, birthdate and address to the Selective Service System to meet registration and information reporting requirements.

DD Form 4/1 Reverse, MAY 88

NAME OF ENLISTEE/REENLISTEE *(Last, First, Middle)*	SOCIAL SECURITY NO. OF ENLISTEE/REENLISTEE
ROBERTSON ROBERT RAY	900-00-0018

D. CERTIFICATION AND ACCEPTANCE

13a. My acceptance for enlistment is based on the information I have given in my application for enlistment. If any of that information is false or incorrect, this enlistment may be voided or terminated administratively by the Government or I may be tried by a Federal, civilian, or military court and, if found guilty, may be punished.

I CERTIFY THAT I HAVE CAREFULLY READ THIS DOCUMENT. ANY QUESTIONS I HAD WERE EXPLAINED TO MY SATISFACTION. I FULLY UNDERSTAND THAT ONLY THOSE AGREEMENTS IN SECTION B OF THIS DOCUMENT OR RECORDED ON THE ATTACHED ANNEX(ES) WILL BE HONORED. ANY OTHER PROMISES OR GUARANTEES MADE TO ME BY ANYONE ARE WRITTEN BELOW. *(If none, write "NONE" and initial.)* [X] NONE RRR *(Initials of enlistee/reenlistee)*

b. SIGNATURE OF ENLISTEE/REENLISTEE	c. DATE SIGNED *(YYMMDD)*
Robert Ray Robertson	2007 JAN 21

14. SERVICE REPRESENTATIVE CERTIFICATION

a. On behalf of the United States *(list branch of service)* ARMY _____,

I accept this applicant for enlistment. I have witnessed the signature in item 13b to this document. I certify that I have explained that only those agreements in Section B of this form and the attached Annex(es) will be honored, and any other promises made by any person are not effective and will not be honored.

b. NAME *(Last, First, Middle)*	c. PAY GRADE	d. UNIT/COMMAND NAME
DOE, JOHN L. (J-2461)	E6	HHC, 3D BN, 63D ARMOR
e. SIGNATURE	**f. DATE SIGNED *(YYMMDD)***	**g. UNIT/COMMAND ADDRESS *(City, State, ZIP Code)***
John L. Doe	2007 JAN 21	APO AE 09033

E. CONFIRMATION OF ENLISTMENT OR REENLISTMENT

15. IN THE ARMED FORCES EXCEPT THE NATIONAL GUARD (ARMY OR AIR):

I, ROBERT RAY ROBERTSON, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and that I will obey the orders of the President of the United States and the orders of the officers appointed over me, according to regulations and the Uniform Code of Military Justice. So help me God.

16. IN THE NATIONAL GUARD (ARMY OR AIR):

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the State of _____ _____ against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and that I will obey the orders of the President of the United States and the Governor of _____, and the orders of the officers appointed over me, according to law and regulations. So help me God.

17. IN THE NATIONAL GUARD (ARMY OR AIR):

I do hereby acknowledge to have voluntarily enlisted/reenlisted this _____ day of _____ _____, 19 _____ in the _____ National Guard and as a Reserve of the United States *(list branch of service)* _____ with membership in the _____ _____ National Guard of the United States for a period of _____ years, _____ months, _____ days under the conditions prescribe by law, unless sooner discharged by proper authority.

18a. SIGNATURE OF ENLISTEE/REENLISTEE	b. DATE SIGNED *(YYMMDD)*
Robert Ray Robertson	2007 JAN 21

19. ENLISTMENT / REENLISTMENT OFFICER CERTIFICATION

a. The above oath was administered, subscribed, and duly sworn to (or affirmed) before me this date

b. NAME *(Last, First, Middle)*	c. PAY GRADE	d. UNIT/COMMAND NAME
WALLACE, RON	O-3	CO B, 3D BN, 63D ARMOR
e. SIGNATURE	**f. DATE SIGNED *(YYMMDD)***	**g. UNIT/COMMAND ADDRESS *(City, State, ZIP Code)***
Ron Wallace	2007 JAN 21	APO AE 09033

STATEMENTS FOR ENLISTMENT

(PARTS I THROUGH IV)

For use of this form, see AR 601-280; the proponent agency is ODCSPER

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Section 504, 505, 508, and 510, Title 10, USC.
PRINCIPAL PURPOSE: To determine eligibility for reenlistment.
ROUTINE USES: Information may be referred to appropriate authorities if disciplinary action or discharge for fraudulent enlistment/reenlistment is appropriate.
DISCLOSURE: Disclosure of personal information is voluntary, however, failure to furnish information requested may result in denial of reenlistment in the US Army.

PART I - GENERAL STATEMENT OF UNDERSTANDING

TO BE COMPLETED BY ALL APPLICANTS FOR REENLISTMENT IN THE REGULAR ARMY

1. ACKNOWLEDGEMENT: In connection with my reenlistment in the Regular Army, I hereby acknowledge that::

a. All promises made to me are contained in Item 8 of DD Form 4, my reenlistment agreement, and Part II of this statement.

b. I have not been guaranteed attendance at an MOS-producing Army service school or Airborne training unless the title of the school course or Airborne training has been entered in Item 8, DD Form 4.

c. Should I make any material omission or misstatement of fact in connection with any of my enlistment documents, (1) I may be subject to early separation from this enlistment, or (2) I will complete, if permitted, the period for which I enlisted in any assignment deemed appropriate in accordance with the needs of the Army.

d. Should I choose an option which requires a security clearance and I am not granted such clearance after I have enlisted, or my granted clearance is revoked after I have enlisted, I agree to accept any assignment in accordance with the needs of the Army and I will complete the period for which I enlisted.

e. Law violations for which I have been convicted or have had adverse adjudication as a juvenile or youthful offender may be cause for denial of security clearance.

f. My choice of initial enlistment option shown in item 8 of my DD Form 4 does not constitute any guarantee that a substantial part of my enlistment will be served in the option, and the needs of the service may result in my transfer at any time *(other than as may be provided by the specific option selected)* to any other assignment within the continental United States or to an oversea command. I am aware that due to the needs of the Army I may be subject to involuntary retraining and/or reclassification.

g. Should my enlistment involve a commitment for specialized training or a selective assignment, conduct on my part occurring after my enlistment which results in disciplinary action may be just cause for my transfer to any other assignment within the continental United States or to an oversea command.

h. My acceptance for enlistment carries no promise whatsoever relative to furnishing transportation for dependents to oversea commands or to the furnishing of family quarters either in oversea commands or in the continental United States.

CONUS STATION-OF-CHOICE

i. If, after my enlistment for a specific option, I should fail to meet required qualifications which cannot be determined prior to my enlistment, I understand that I will not be offered another enlistment option, but will be trained and assigned in accordance with the needs of the Army and will be required to complete the term of service for which I enlisted.

FORT CARSON, COLORADO

j. If, after my enlistment in the Regular Army, I should waive my initial enlistment option as listed in item 8, DD Form 4, and in Part II of my statement for enlistment for any reason whatsoever, this initial option will not be reinstated at a later date.

Minimum 12 months stabilization at Ft Carson, beginning the date I arrive. END RRR

k. I am not consciously opposed, by reason of religious training or belief, to bearing arms or to participation, or training for war in any form.

l. I am aware that in the event of armed conflict involving the United States, the Secretary of the Army may declare null and void any portion of my enlistment option pertaining to training, assignment, or duty, if he determines such action to be necessary.

PART II - IN-SERVICE REENLISTMENT OPTION

TO BE COMPLETED BY APPLICANT REENLISTING FOR A SPECIFIC OPTION

2. In connection with my reenlistment in the Regular Army for the

5. In the event my enlistment commitment cannot be fulfilled, the alternatives available to me will be as provided in AR 635-200, as of the
date of my claim of unfulfilled enlistment commitment or erroneous enlistment is submitted. I understand that I will have a period of 30
days to elect an alternative or to request other training or assignment from the date I am advised that my selected option cannot be
fulfilled or, where not formally advised, from the date I discover or should have discovered the grounds for submitting a claim. This period
may be extended by the general courts-martial convening authority when necessary to determine the availability of my selected alternative.
If I make no election within that period, my claim will be deemed to have been waived. I may withdraw any request for training or
reassignment prior to approval and elect another alternative, but not thereafter.

[ ] [X]

PART III - STATEMENT OF LAW VIOLATIONS AND PREVIOUS CONDITIONS

6. Complete the statement in a below and answer questions b through f as appropriate, by placing a checkmark under the "YES" or "NO"
column. In-service personnel immediately enlisting will list those violations occurring during current term of service, except for offenses not
previously revealed.

	YES	NO
		X
a. I have read, or have had explained to me, paragraphs 2-4 and 7-4, AR 604-10, which set forth the criteria *(reasons)* for discharge and types of discharge and certify that I have have not *(check one)* engaged in disloyal or subversive activities as defined herein.		X
		X
b. Have you ever been rejected for enlistment or induction in any of the Armed Forces to include failure of the mental examinations administered by any AFEES, or been discharged from previous service under other than honorable conditions, under Personnel Security Regulations, or by reason of unsuitability, or undesirable habits or traits of character, or for medical reasons?		X
c. Have you ever been arrested, cited, charged or held by Federal, State, County, City or other law enforcement authorities or by Juvenile Court of Juvenile Probation Officials for any violation of any Federal Law, State Law, County or Municipal Law, Regulation or Ordnance?		X
d. Have you ever been convicted of a felony or any other offense, or adjudicated a youthful or juvenile delinquent?		X
e. Have you ever been imprisoned under sentence of any court?		X
f. Are you now or have you ever been on parole, probation supervision, under suspended sentence, or are you awaiting final action of charges against you?		X

7. In the space below, give full details for any of the above questions to which you answered "YES". *(If additional space is required,
continue on a separate sheet of paper and attached securely to this form).*

a. REF ITEM	b. OFFENSE*(s)*	c. DATE AND PLACE	d. DISPOSITION
	NONE		

8. **UNDERSTANDING.** I understand that should I intentionally conceal or misrepresent any information regarding my record of arrests or
convictions or juvenile court adjudication, I may later be subject to disciplinary action under the Uniform Code of Military Justice (UCMJ)
and/or discharged from the Service under other than honorable conditions.

PART IV - DEPENDENCY STATEMENT

TO BE COMPLETED BY ALL APPLICANTS

9. Relationship and age of all persons who are dependent upon me for support are recorded below *(If none, so state)*:

RELATIONSHIP	AGE	RELATIONSHIP	AGE	RELATIONSHIP	AGE
Wife	**25**				
Daughter	**3**				

10. **UNDERSTANDING**: I understand that if I am selected for enlistment in the Regular Army, I will be expected to accept such assignments
as are in the best interest of the Service regardless of marital status and/or responsibility for dependents; and that it is my responsibility
to make appropriate arrangements for the care of my dependents should I be required to perform duty in an area where

Robert Ray Robertson	**2007 JAN 21**	**Ron Wallace CPT, AR**

STATEMENT OF ENTITLEMENT TO SELECTIVE REENLISTMENT BONUS

For use of this form, see AR 600-200; the proponent agency MILPERCEN.

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Section 308 of Title 37, US Code, as amended by Public Law 93-277, Armed Forces Enlisted Personnel Bonus Revision Act of 1974, 10 May 1974, Public Law 95-57, 29 June 1977, and Public Law 95-485, 20 October 1978.

PRINCIPAL PURPOSE: To explain the conditions under which continued entitlement to unpaid installments of the bonus may be terminated and unearned portion of advanced bonus payments recouped.

ROUTINE USES: Information may be referred to appropriate authorities if individual becomes subject to termination and/or recoupment of bonus.

DISCLOSURE: Disclosure of personal information is voluntary. However, failure to furnish information requested may result in denial of reenlistment in the Army.

I ROBERT RAY ROBERTSON (Full name) 900-00-0018 (SSN)

understand that I am getting a selective reenlistment bonus in return for my (reenlistment or extension) in MOS 19K for a period of 3 YEARS (_____ months) (_____ years).

I agree to complete this period of service.

I have been advised and understand that if I do not complete the full period of service, or if I do not remain technically qualified in MOS 19K, I will not get any more installments of the bonus, and I will have to pay back as much of the bonus as I already received for the unexpired part of the period of obligated service.

I understand that I will be considered *NOT* technically qualified in MOS 19K when I am no longer classified in that MOS and my current and future assignment in that MOS is precluded for any of the following reasons within my control:

a. I refuse to perform certain duties which I volunteered for in writing prior to my accepting the bonus and which are required for effective performance in the MOS;

b. Disciplinary action taken under UCMJ or civil court conviction disqualifies me for future performance in the MOS;

c. My own misconduct causes injury, illness, or some other condition which interferes with effective performance in the MOS;

d. Withdrawal of the minimum security clearance, loss of qualification under the Personnel Reliability Program *(PRP)*, or loss of any other mandatory qualification required for effective perform- ance in the MOS.

SIGNATURE OF BONUS RECIPIENT

Robert Ray Robertson ROBERT RAY ROBERTSON, SPC

SIGNATURE OF REENLISTMENT OFFICER

Ron Wallace RON WALLACE, CPT

DATE	TIME	STATION
2007 JAN 21	0900	APO AE 09033

DA FORM 1 JUN 79 4789

ANNEX C

United States Army

OATH OF REENLISTMENT

I, **ROBERT RAY ROBERTSON** do solemnly swear (or affirm) that I will support and defend the constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and that I will obey the orders of the President of the United States and the orders of the Officers appointed over me, according to regulations and the uniform code of military justice.
So help me God!

Robert Ray Robertson	**21 JANUARY 2007**	**Ron Wallace**
REENLISTEE	DATE	ADMINISTERING OFFICER

DA FORM 5689, 1 AUG 88

Honorable Discharge

from the Armed Forces of the United States of America

This is to certify that

ROBERT RAY ROBERTSON SPECIALIST REGULAR ARMY

was Honorably Discharged from the

United States Army

on the **20TH** *day of* **JANUARY 2007** *This certificate is awarded as a testimonial of Honest and Faithful Service*

Ron Wallace

RON WALLACE
CPT, AR

DD FORM NO 256A 1 MAY 50

DEPARTMENT OF THE ARMY

CERTIFICATE OF APPRECIATION

To

ROBERTA R. ROBERTSON

on the occasion of the reenlistment of your spouse I wish to extend to you my personal gratitude and the appreciation of the United States Army for the assistance you have provided during the Army service of your spouse. The Army family life is a special experience with its own unique rewards and challenges. I share your pride in the contributions you have made, and I trust that you will support your spouse's decision and objectives in continuing an Army career.

JANUARY 21, 2007
DATE

Ron Wallace

RON WALLACE, CPT, AR

BAR TO REENLISTMENT CERTIFICATE

For use of this form, see AR 601-280; the proponent agency is ODCSPER

1. DATE: 2007 NOV 01

2. THRU *(Include ZIP Code)*	3. TO *(Include ZIP Code)*	4. FROM *(Include ZIP Code)*
SPC ROBERT R. ROBERTSON Co B, 3-63 Armor APO AE 09033	COMMANDER 3rd Bn, 63rd Armor APO AE 09033	COMMANDER Co B, 3-63 Armor APO AE 09033

SECTION I - COMMANDER'S RECOMMENDATION

Under the provisions of Chapter 8, AR 601-280, I recommend the soldier named below be barred from reenlistment in the United States Army for reasons indicated in Item*(s)* 11 through 14 as may be applicable. Prior to submission of the recommendation, the soldier was counseled by the undersigned about his undesirable traits which are the basis for this action. The soldier has been counseled and advised of the adverse consequences that may ensue from this or similar action.

5. NAME *(Last, First, Middle)*	6. SSN	7. RANK
ROBERTSON, ROBERT RAY	900-00-0018	SPC

8. ETS DATE	9. DEROS	10. TOTAL ACTIVE SERVICE COMPUTED FROM BASD TO OF BAR INITIATION
2010 JAN 20	2008 JUN 09	05 YEARS 03 MONTHS 11 DAYS

11. RECORD OF COURT MARTIAL CONVICTIONS *(Indicate date adjudicated and approved, type, offense, sentence)*

NONE

12. RECORD OF NON-JUDICIAL PUNISHMENT *(Article 15)(Indicate date, specific offense, sentence and article)*

2007 AUG 20 - ART. 132 (Co Grd), Drunk and Disorderly, 14 days Extra Duty.
2004 SEP 25 - ART. 86 (Co Grd), AWOL; Forfeiture of $50 for one month.

13. RECORD OF NON-PAYMENT OF JUST DEBTS *(Indicate dates of letters of indebtedness, counseling, and results)*

NONE

14. OTHER FACTUAL AND RELEVANT INDICATORS OF UNTRAINABILITY OR UNSUITABILITY

COMMANDER'S STATEMENT

3 Encls
1. DA FORM 2627, DTD 2007 AUG 20
2. DA FORM 2627, DTD 2004 SEP 25
3. ERB

15. TYPED NAME, RANK AND BRANCH OF COMMANDER	16. SIGNATURE
RON WALLACE, CPT, AR	Ron Wallace

SECTION II - SOLDIER'S REVIEW *(Check and initial as appropriate)*

X RRR 1. I have been furnished a copy of my Commander's recommendation *(Sec I)* to bar me from further

X RRR reenlistment.

X RRR 2. I have been counseled and advised of the basis for this action.

X RRR 3. ☐ I ☒ do ☐ do not desire to submit a statement in my own behalf. *(If applicable, make statement - use continuation sheet if required.)*

☐ 4. See attached continuation statement *(if applicable)*

5. TYPED NAME AND RANK OF SOLDIER	6. SSN
ROBERT RAY ROBERTSON, SPC	900-00-0018
7. SIGNATURE	8. DATE
Robert Ray Robertson	2007 NOV 01

SECTION III - BATTALION OR NEXT HIGHER COMMAND

1. TO *(Include ZIP Code)*	2. FROM *(Include ZIP Code)*
COMMANDER Co B, 3-63 Armor APO AE 09033	COMMANDER 3rd Bn, 63rd Armor APO AE 09033

☐ 3. I have reviewed Sections I and II and

☐ a. Recommend the soldier be barred from reenlistment.

☒ b. The bar certificate is disapproved.

c. The bar certificate is approved. The unit commander will officially counsel the soldier in writing on the implications of this action and the soldier's right to appeal. After counseling, one copy will be provided to the soldier and the original will be forwarded to the servicing PSB for posting/filing in the soldier's MPRJ.

4. TYPED NAME AND RANK OF COMMANDER	5. SSN
JOHNNY J. JOHNSON, LTC, AR	N/A
6. SIGNATURE	7. DATE
Johnny J. Johnson	2007 NOV 05

SECTION IV - COUNSELING

1. The Bar to Reenlistment initiated against you was approved on ☐ X RRR _____.

2. You have the right to appeal the imposition of the Bar to Reenlistment. If you elect to appeal you must submit the appeal within 7 days from today.

3. Check and initial the appropriate block to indicate your option:

a. ☐ I will appeal the Bar to Reenlistment.

b. ☐ I will not appeal the Bar to Reenlistment.

4. TYPED NAME AND RANK OF SOLDIER	5. SIGNATURE OF SOLDIER	6. DATE
ROBERT RAY ROBERTSON, SPC	Robert Ray Robertson	2007 NOV 10
7. TYPED NAME AND RANK OF COMMANDER	8. SIGNATURE OF COMMANDER	9. DATE
RON WALLACE, CPT	Ron Wallace	2007 NOV 10

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Situational Information

CASE NAME: SGT WILKERSON

1. You are the Reenlistment NCO for HHC, 743rd MI BN, Aurora, CO 80913-5000.

2. SGT Wilkerson wants to reenlist on 01 April 2006. She would like to reenlist for an assignment to Korea. She wants to reenlist for 4 years and receive a bonus. She does not want to cash in leave.

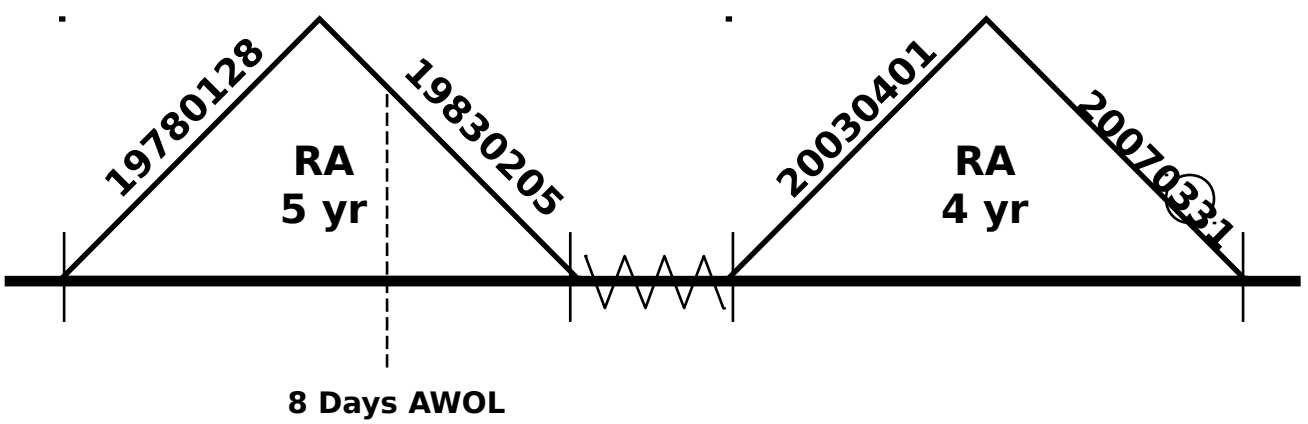
3. Additional information:

a. She has been recommended for continued service by her unit commander.

b. She is 65 inches tall and weighs 134 pounds.

c. She passed her most recent APFT on 16 Mar 2006.

d. SGT Wilkerson was AWOL for 8 days from 3 through 10 August, 1982.



Eligibility Answersheet

Case Name: _____

INIT **MID** **CAR**

1. What is the soldier's category? _____

What is the soldier's reason for discharge? _____

What is the date of discharge? _____

What is the date of reenlistment? _____

When appropriate, indicate date of extension. _____

Current ETS: _____

In-the-Window/SRR/ Soldier's Choice: _____

Discharge: _____

Reenlistment: _____

Extension: _____

2. Determine the soldier's eligibility under each of the following criteria. If the soldier is ineligible, then determine if that criteria is waivable.

	CRITERIA	RENL ELIGIBLE	RENL INELIGIBLE	EXT ELIGIBLE	EXT INELIGIBLE	WAIVABLE YES	WAIVABLE NO	APPROVAL AUTHORITY: BN CDR (LTC) OR SPCMCA	APPROVAL AUTHORITY: FIRST GENERAL OFFICER OR GCMCA	APPROVAL AUTHORITY: EIS OR PERSCOM
	AGE									
	CITIZENSHIP									
	TRAINABILITY									
	EDUCATION									
	PULHES									
	APFT									
	WEIGHT CONTROL									
	RANK									
	MORAL & ADMIN.									

CATEGORY

ETS
- BASD _____
+1 DAY _____

AGE

RENL
- DOB _____
+TERM _____

CITIZENSHIP

PEBD
+8 YRS - 1 DAY _____
- AWOL _____

CITZ ED
- RENL/ETS _____
+1 DAY _____
(REENLISTMENT ONLY)

APFT

APFT DATE
+9 MONTHS _____
- 1 DAY _____

WEIGHT

RENL/EXT
- DOB _____

GENDER: _____
HEIGHT: _____
WEIGHT: _____
MAX AUTH: _____

RANK

BASD
+RCP _____
- 1 DAY _____

CONVERT _____

RCP DATE
- RENL/ETS _____

+1 DAY _____ **(REENLISTMENT ONLY)**

3. What is the maximum authorized reenlistment period for this sol

NONE	2 YRS	3 YRS	4 YRS	5 YRS	6 YRS	INDEF

4. Is the soldier eligible to extend today ?

YES **Indicate why:** **NO** **Indicate why:**

SRR	RANK	ELIGIBILITY	IN THE WINDOW	OTHER: _____

Options Answersheet

CASE NAME: _____

Determine the soldier's eligibility for the following options.

ELIG	
____	**Regular Army Reenlistment Option**
____	**Current Station Stabilization Reenlistment Option**
____	**Army Training Reenlistment Option**
____	**Overseas Assignment Reenlistment Option**
____	**CONUS Station-of-Choice Reenlistment Option**

Bonuses Answersheet

CASE NAME: _____

Indicate the appropriate answer*(s)* to the following questions:

Will the soldier be eligible to be paid a Selective Reenlistment Bonus (SRB) for this reenlistment?

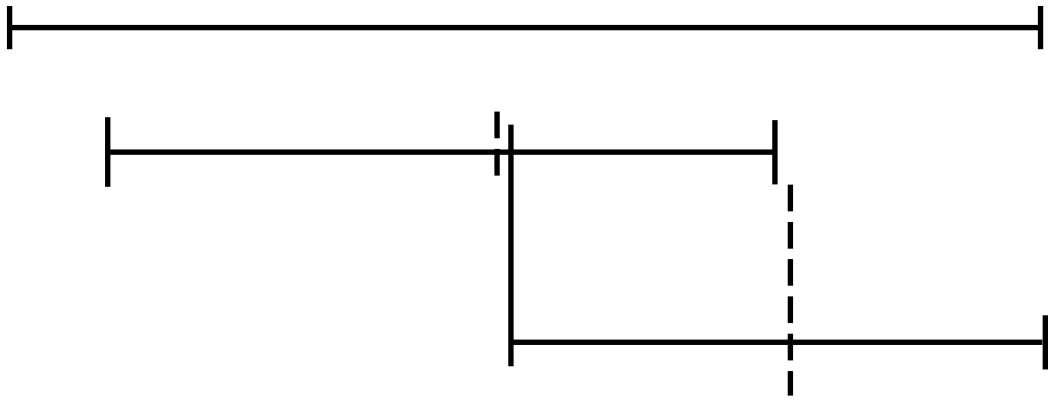
_____ ***YES*** _____ ***NO***

1. If you indicated “Yes” to the question above, for which zone and multiplier is the soldier eligible?

_____ ***A*** _____ ***B*** _____ ***C***

2. If you indicated “Yes” to the question above, how many months of additional obligated service will be used in the SRB computation?

_____ ***MONTHS***



RETENTION DATA WORKSHEET

For use of this form, see AR 601-280; the proponent agency is ODCSPER

1. SSN	2. Name *(Last First Middle Suffix)*	3. First Date Eligible *(12 months)*	4. Last Date Eligible *(3 months)*

RETAIN Eligibility Screens

5. Spouse SSN	6. MPC Spouse	7. EFMP	8. EFMP Date

9. DOB	10. LOCID	11. Gender	12. Citz	13. Race

14. Home of Record *(Street, City, State, ZIP, Phone)*

15. BASD	16. PEBD	17. ETS

18. AEA Code	19. NBR-REN	20. DEROS	21. AEA Term

22. Grade	23. DROS	24. Term	25. DCOST	26. DT LST PCS

27. DOR	28. Prom Pts	29. ERUP	30. Civ Ed Lvl

31. Civ Ed Cert	32. Years Civ Ed	33. MES	34. MEL	35. ASVAB Date

36. ASVAB Scores

GT	GM	EL	CL	MM	SC	CO	FA	OF	ST

37. DLAB	38. AFQT	39. Math	40. Sci	41. Dri	42. MVB

43. TYPWPM	44. Phy Profile	45. PP Cat	46. PP Date	47. HIV Date	48. Height

RETAIN Eligibility Screens

49. Weight	50. Audio Perception	51. Color Perception	52. APFT

53. APFT Date	54. APFT Profile	55. MMRB Date	56. MOS Certified

57. PMOS	58. SMOS	59. PRMOS	60. Bonus MOS

61. Bonus Date	62. EB	63. SQI 1	64. ASI 1

65. Lang 1	66. SQI 2	67. ASI 2	68. Lang 2

69. Current UIC	70. Current Location

71. MACOM	72. PSC

73. Unit Address *(Name, Street, City, State, ZIP, Phone)*

74. AWOL	75. Art 15	76. Waiver	77. Court

78. PSIC	79. PSIC Date	80. PSII

81. PSII Date	82. DDPSTA	83. PRP STAT

84. MOS Desired	85. OS Area Preference	86. CONUS Preference	Special Prerequisites / Remarks

87. Credit	88. Option	89. Code	90. Renl / Ext *(months)*	91. Renl / Ext / Reclass Date	92. RCN / ECN	93. Bonus *(Multiplier / Amount)*

94. Training Data				95. Assignment Data			
MOS		Crs No.		Unit		LOC	
Start		Grad		UIC		Req *(Mo/Yr)*	
Class		Loc		EPD/CTL		SI	
97. TAFS	Years	Months	Days	98. TIFS	Years	Months	Days

99. Spouse Name	100. Reenlistment NCO *(Rank, Name)*

96. Extension Data	
Current Enl Period	Enlistment Date
New Enl Period: Years:	Months: Days:
Extension Term: Months:	New ETS:
Extension Reason	

101. Career Counselor *(Rank, Name, Phone)*	102. Signature	103. Date Submitted

MRTT-AS.PPT

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104. Assignment Data

a. Date Assigned	b. Duty Section	c. Duty MOS

105. Military Education

a. Course Title	b. Weeks	c. Year

107. Reenlistment Status

☐ a. Eligible ☐ b. Recommended — Cdr's Initials

☐ c. Eligible but not recommended. Enrolled in the CARR Program under the provisions of AR 601-280. — Date Submitted

Reasons — Soldier's Initials

Date Soldier Notified — Cdr's Initials

☐ CARR Enrollment Approved — Date of Final Action

☐ d. Not eligible, waiver required.

Reasons — Soldier's Initials

Date Soldier Notified — Cdr's Initials

☐ e. Not eligible, waiver not authorized.

Reasons — Soldier's Initials

Date Soldier Notified — Cdr's Initials

☐ **Card remade. Date entries transcribed:**

106. Additional Remarks *(Timeline, etc.)*

108. Record of Career Counseling

a. Counseled By	b. Date	c. Counseling Remarks	d. Initials
Career Counselor *(within 5 working days after assignment)*			
Career Counselor *(30-60 days after assignment)*			
Unit Commander *(90-120 days after assignment)*			
Unit Commander *(15-16 months prior to ETS)*			
Career Counselor *(13-14 months prior to ETS)*			
Career Counselor *(4 months prior to ETS)*			
Career Counselor *(90 days prior to ETS or Terminal Leave)*			
Career Counselor *(60-90 days after reenlistment or 30-60 Days prior to PCS)*			

Situational Information

CASE NAME: SPC JOHNSON

1. You are the Reenlistment NCO for Btry A, 71st FA, Fort Sill, OK 73503-5000.

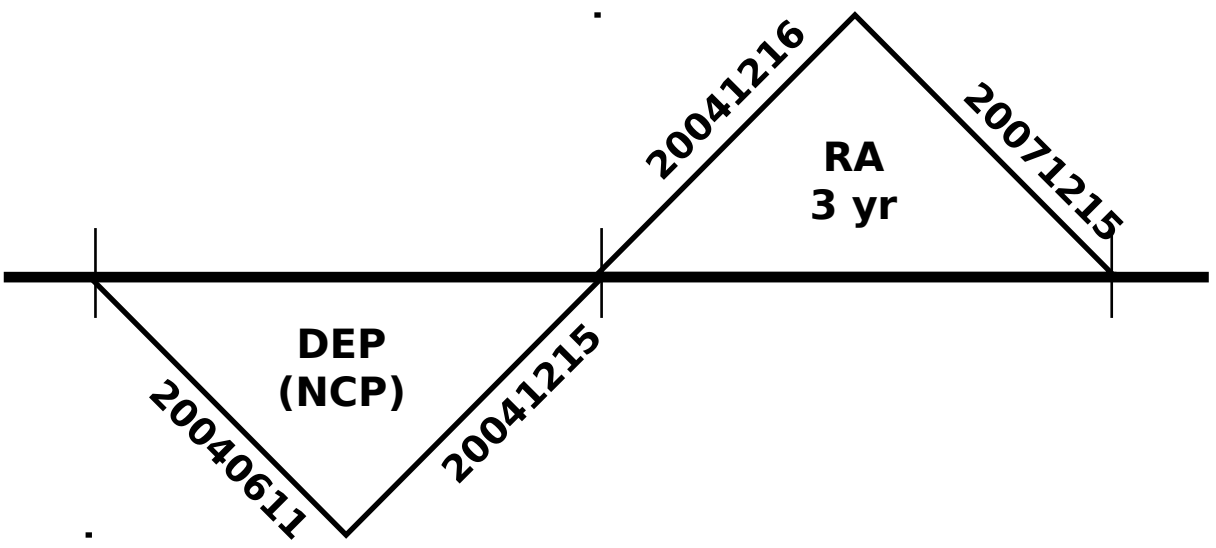
2. SPC Johnson came by your office today and said he wants to reenlist on 16 June 2007 and stay at Ft. Sill as long as possible. He wants to reenlist for four years, cash in his accrued leave, and draw a bonus.

3. Additional information:

   a. He has been recommended for continued service by his unit commander.

   b. He is 71 inches tall and weighs 160 pounds.

   c. He passed his most recent APFT on 21 May 2007.



Eligibility Answersheet

Case Name: _____

INIT **MID** **CAR**

1. What is the soldier's category? _____

What is the soldier's reason for discharge? _____

What is the date of discharge? _____

What is the date of reenlistment? _____

When appropriate, indicate date of extension. _____

Current ETS: _____

In-the-Window/SRR/ Soldier's Choice: _____

Discharge: _____

Reenlistment: _____

Extension: _____

2. Determine the soldier's eligibility under each of the following criteria. If the soldier is ineligible, then determine if that criteria is waivable.

	CRITERIA	ELIGIBLE (RENL)	INELIGIBLE (RENL)	ELIGIBLE (EXT)	INELIGIBLE (EXT)	WAIVABLE YES	WAIVABLE NO	APPROVAL AUTHORITY: BN CDR (LTC) OR SPCMCA	APPROVAL AUTHORITY: FIRST GENERAL OFFICER OR GCMCA	APPROVAL AUTHORITY: EIS OR PERSCOM
	AGE									
	CITIZENSHIP									
	TRAINABILITY									
	EDUCATION									
	PULHES									
	APFT									
	WEIGHT CONTROL									
	RANK									
	MORAL & ADMIN.									

CATEGORY

ETS
- BASD _____
+1 DAY _____

AGE

RENL
- DOB _____
+TERM _____

CITIZENSHIP

PEBD
+8 YRS - 1 DAY _____
- AWOL _____

CITZ ED
- RENL/ETS _____
+1 DAY _____
(REENLISTMENT ONLY)

APFT

APFT DATE
+9 MONTHS _____
- 1 DAY _____

WEIGHT

RENL/EXT
- DOB _____

GENDER: _____
HEIGHT: _____
WEIGHT: _____
MAX AUTH: _____

RANK

BASD
+RCP _____
- 1 DAY _____

CONVERT _____

RCP DATE
- RENL/ETS _____

+1 DAY _____ **(REENLISTMENT ONLY)**

3. What is the maximum authorized reenlistment period for this sol

NONE	2 YRS	3 YRS	4 YRS	5 YRS	6 YRS	INDEF

4. Is the soldier eligible to extend today ?

YES **Indicate why:** **NO** **Indicate why:**

SRR	RANK	ELIGIBILITY	IN THE WINDOW	OTHER: _____

Options Answersheet

CASE NAME: _____

Determine the soldier's eligibility for the following options.

ELIG	
____	**Regular Army Reenlistment Option**
____	**Current Station Stabilization Reenlistment Option**
____	**Army Training Reenlistment Option**
____	**Overseas Assignment Reenlistment Option**
____	**CONUS Station-of-Choice Reenlistment Option**

Bonuses Answersheet

CASE NAME: _____

Indicate the appropriate answer*(s)* to the following questions:

Will the soldier be eligible to be paid a Selective Reenlistment Bonus (SRB) for this reenlistment?

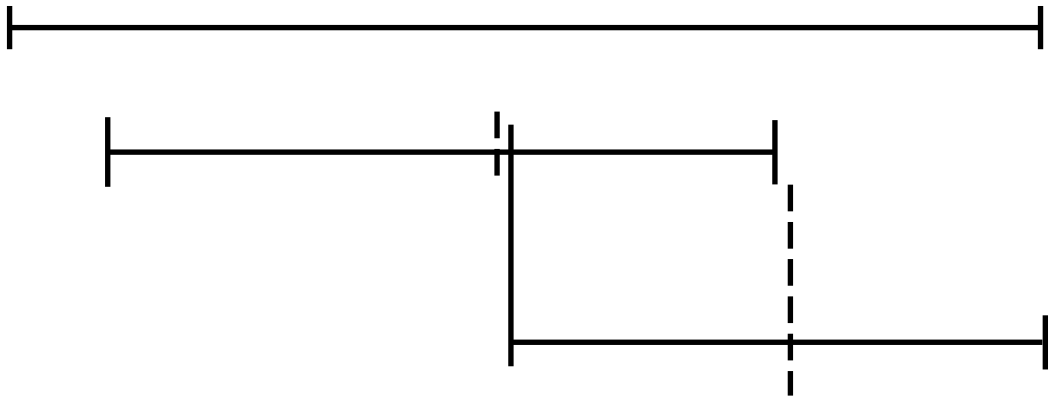
_____ ***YES*** _____ ***NO***

1. If you indicated “Yes” to the question above, for which zone and multiplier is the soldier eligible?

_____ ***A*** _____ ***B*** _____ ***C***

2. If you indicated “Yes” to the question above, how many months of additional obligated service will be used in the SRB computation?

_____ ***MONTHS***



RETENTION DATA WORKSHEET

For use of this form, see AR 601-280; the proponent agency is ODCSPER

1. SSN	2. Name *(Last First Middle Suffix)*	3. First Date Eligible *(12 months)*	4. Last Date Eligible *(3 months)*

RETAIN Eligibility Screens

5. Spouse SSN	6. MPC Spouse	7. EFMP	8. EFMP Date

9. DOB	10. LOCID	11. Gender	12. Citz	13. Race

14. Home of Record *(Street, City, State, ZIP, Phone)*

15. BASD	16. PEBD	17. ETS

18. AEA Code	19. NBR-REN	20. DEROS	21. AEA Term

22. Grade	23. DROS	24. Term	25. DCOST	26. DT LST PCS

27. DOR	28. Prom Pts	29. ERUP	30. Civ Ed Lvl

31. Civ Ed Cert	32. Years Civ Ed	33. MES	34. MEL	35. ASVAB Date

36. ASVAB Scores

GT	GM	EL	CL	MM	SC	CO	FA	OF	ST

37. DLAB	38. AFQT	39. Math	40. Sci	41. Dri	42. MVB

43. TYPWPM	44. Phy Profile	45. PP Cat	46. PP Date	47. HIV Date	48. Height

RETAIN Eligibility Screens

49. Weight	50. Audio Perception	51. Color Perception	52. APFT

53. APFT Date	54. APFT Profile	55. MMRB Date	56. MOS Certified

57. PMOS	58. SMOS	59. PRMOS	60. Bonus MOS

61. Bonus Date	62. EB	63. SQI 1	64. ASI 1

65. Lang 1	66. SQI 2	67. ASI 2	68. Lang 2

69. Current UIC	70. Current Location

71. MACOM	72. PSC

73. Unit Address *(Name, Street, City, State, ZIP, Phone)*

74. AWOL	75. Art 15	76. Waiver	77. Court

78. PSIC	79. PSIC Date	80. PSII

81. PSII Date	82. DDPSTA	83. PRP STAT

84. MOS Desired	85. OS Area Preference	86. CONUS Preference	Special Prerequisites / Remarks

87. Credit	88. Option	89. Code	90. Renl / Ext *(months)*	91. Renl / Ext / Reclass Date	92. RCN / ECN	93. Bonus *(Multiplier / Amount)*

94. Training Data				95. Assignment Data			
MOS		Crs No.		Unit		LOC	
Start		Grad		UIC		Req *(Mo/Yr)*	
Class		Loc		EPD/CTL		SI	
97. TAFS	Years	Months	Days	98. TIFS	Years	Months	Days

99. Spouse Name	100. Reenlistment NCO *(Rank, Name)*

96. Extension Data	
Current Enl Period	Enlistment Date
New Enl Period: Years:	Months: Days:
Extension Term: Months:	New ETS:
Extension Reason	

101. Career Counselor *(Rank, Name, Phone)*	102. Signature	103. Date Submitted

MRTT-AS.PPT

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104. Assignment Data

a. Date Assigned	b. Duty Section	c. Duty MOS

105. Military Education

a. Course Title	b. Weeks	c. Year

107. Reenlistment Status

☐ a. Eligible ☐ b. Recommended — Cdr's Initials

☐ c. Eligible but not recommended. Enrolled in the CARR Program under the provisions of AR 601-280. — Date Submitted

Reasons — Soldier's Initials

Date Soldier Notified — Cdr's Initials

☐ CARR Enrollment Approved — Date of Final Action

☐ d. Not eligible, waiver required.

Reasons — Soldier's Initials

Date Soldier Notified — Cdr's Initials

☐ e. Not eligible, waiver not authorized.

Reasons — Soldier's Initials

Date Soldier Notified — Cdr's Initials

☐ **Card remade. Date entries transcribed:**

106. Additional Remarks *(Timeline, etc.)*

108. Record of Career Counseling

a. Counseled By	b. Date	c. Counseling Remarks	d. Initials
Career Counselor *(within 5 working days after assignment)*			
Career Counselor *(30-60 days after assignment)*			
Unit Commander *(90-120 days after assignment)*			
Unit Commander *(15-16 months prior to ETS)*			
Career Counselor *(13-14 months prior to ETS)*			
Career Counselor *(4 months prior to ETS)*			
Career Counselor *(90 days prior to ETS or Terminal Leave)*			
Career Counselor *(60-90 days after reenlistment or 30-60 Days prior to PCS)*			

Situational Information

CASE NAME: SGT SNYDER

1. You are the Reenlistment NCO for HHC, 1st Bde, Fort Campbell KY 45347-5010.

2. SGT Snyder is on levy for Germany. His request for concurrent travel has been approved and he has decided to extend to complete the tour requirement. He would also like to cash in accrued leave. You have scheduled his extension for 15 Oct 2006.

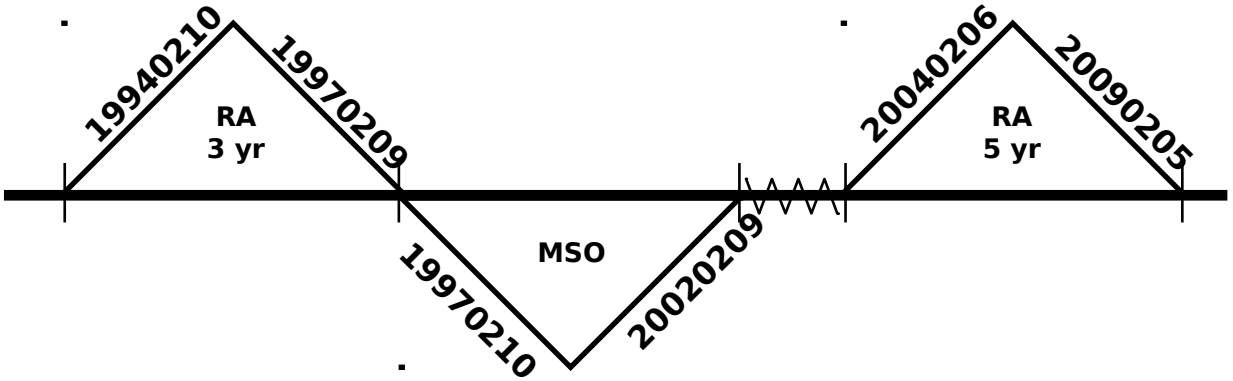
3. Additional information:

   a. He has been recommended for continued service by his unit commander.

   b. He is 68 inches tall and weighs 172 pounds.

   c. His arrival month is Dec 2006.

   d. He passed his most recent APFT on 14 Oct 2006.



Eligibility Answersheet

Case Name: _____

INIT **MID** **CAR**

1. What is the soldier's category? _____

What is the soldier's reason for discharge? _____

What is the date of discharge? _____

What is the date of reenlistment? _____

When appropriate, indicate date of extension. _____

Current ETS: _____

In-the-Window/SRR/ Soldier's Choice: _____

Discharge: _____

Reenlistment: _____

Extension: _____

2. Determine the soldier's eligibility under each of the following criteria. If the soldier is ineligible, then determine if that criteria is waivable.

	CRITERIA	ELIGIBLE (RENL)	INELIGIBLE (RENL)	ELIGIBLE (EXT)	INELIGIBLE (EXT)	WAIVABLE YES	WAIVABLE NO	APPROVAL AUTHORITY: BN CDR (LTC) OR SPCMCA	APPROVAL AUTHORITY: FIRST GENERAL OFFICER OR GCMCA	APPROVAL AUTHORITY: EIS OR PERSCOM
	AGE									
	CITIZENSHIP									
	TRAINABILITY									
	EDUCATION									
	PULHES									
	APFT									
	WEIGHT CONTROL									
	RANK									
	MORAL & ADMIN.									

CATEGORY

ETS
- BASD _____
+1 DAY _____

AGE

RENL/ETS
- DOB _____
+TERM _____

CITIZENSHIP

PEBD
+8 YRS - 1 DAY _____
- AWOL _____

CITZ ED
- RENL/ETS _____
+1 DAY _____
(REENLISTMENT ONLY)

APFT

APFT DATE
+9 MONTHS _____
- 1 DAY _____

RANK

BASD
+RCP _____
- 1 DAY _____

CONVERT _____

RCP DATE
- RENL/ETS _____
+1 DAY _____ **(REENLISTMENT ONLY)**

WEIGHT

RENL/EXT
- DOB _____

GENDER: _____
HEIGHT: _____
WEIGHT: _____
MAX AUTH: _____

3. What is the maximum authorized reenlistment period for this sol

NONE	2 YRS	3 YRS	4 YRS	5 YRS	6 YRS	INDEF

4. Is the soldier eligible to extend today ?

YES **Indicate why:** **NO** **Indicate why:**

SRR	RANK	ELIGIBILITY	IN THE WINDOW	OTHER: _____

Bonuses Answersheet

CASE NAME: _____

Indicate the appropriate answer*(s)* to the following questions:

Will the soldier be eligible to be paid a Selective Reenlistment Bonus (SRB) for this reenlistment?

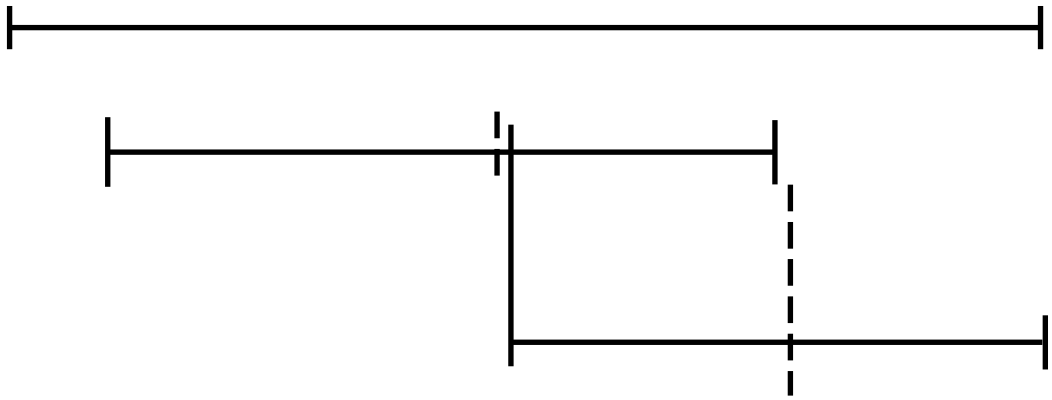
_____ ***YES*** _____ ***NO***

1. If you indicated “Yes” to the question above, for which zone and multiplier is the soldier eligible?

_____ ***A*** _____ ***B*** _____ ***C***

2. If you indicated “Yes” to the question above, how many months of additional obligated service will be used in the SRB computation?

_____ ***MONTHS***



RETENTION DATA WORKSHEET

For use of this form, see AR 601-280; the proponent agency is ODCSPER

1. SSN	2. Name *(Last First Middle Suffix)*	3. First Date Eligible *(12 months)*	4. Last Date Eligible *(3 months)*

RETAIN Eligibility Screens

5. Spouse SSN	6. MPC Spouse	7. EFMP	8. EFMP Date

9. DOB	10. LOCID	11. Gender	12. Citz	13. Race

14. Home of Record *(Street, City, State, ZIP, Phone)*

15. BASD	16. PEBD	17. ETS

18. AEA Code	19. NBR-REN	20. DEROS	21. AEA Term

22. Grade	23. DROS	24. Term	25. DCOST	26. DT LST PCS

27. DOR	28. Prom Pts	29. ERUP	30. Civ Ed Lvl

31. Civ Ed Cert	32. Years Civ Ed	33. MES	34. MEL	35. ASVAB Date

36. ASVAB Scores

GT	GM	EL	CL	MM	SC	CO	FA	OF	ST

37. DLAB	38. AFQT	39. Math	40. Sci	41. Dri	42. MVB

43. TYPWPM	44. Phy Profile	45. PP Cat	46. PP Date	47. HIV Date	48. Height

RETAIN Eligibility Screens

49. Weight	50. Audio Perception	51. Color Perception	52. APFT

53. APFT Date	54. APFT Profile	55. MMRB Date	56. MOS Certified

57. PMOS	58. SMOS	59. PRMOS	60. Bonus MOS

61. Bonus Date	62. EB	63. SQI 1	64. ASI 1

65. Lang 1	66. SQI 2	67. ASI 2	68. Lang 2

69. Current UIC	70. Current Location

71. MACOM	72. PSC

73. Unit Address *(Name, Street, City, State, ZIP, Phone)*

74. AWOL	75. Art 15	76. Waiver	77. Court

78. PSIC	79. PSIC Date	80. PSII

81. PSII Date	82. DDPSTA	83. PRP STAT

84. MOS Desired	85. OS Area Preference	86. CONUS Preference	Special Prerequisites / Remarks

87. Credit	88. Option	89. Code	90. Renl / Ext *(months)*	91. Renl / Ext / Reclass Date	92. RCN / ECN	93. Bonus *(Multiplier / Amount)*

94. Training Data				95. Assignment Data			
MOS		Crs No.		Unit		LOC	
Start		Grad		UIC		Req *(Mo/Yr)*	
Class		Loc		EPD/CTL		SI	
97. TAFS	Years	Months	Days	98. TIFS	Years	Months	Days

99. Spouse Name	100. Reenlistment NCO *(Rank, Name)*

96. Extension Data	
Current Enl Period	Enlistment Date
New Enl Period: Years:	Months: Days:
Extension Term: Months:	New ETS:
Extension Reason	

101. Career Counselor *(Rank, Name, Phone)*	102. Signature	103. Date Submitted

MRTT-AS.PPT

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104. Assignment Data

a. Date Assigned	b. Duty Section	c. Duty MOS

105. Military Education

a. Course Title	b. Weeks	c. Year

107. Reenlistment Status

☐ a. Eligible ☐ b. Recommended — Cdr's Initials

☐ c. Eligible but not recommended. Enrolled in the CARR Program under the provisions of AR 601-280. — Date Submitted

Reasons — Soldier's Initials

Date Soldier Notified — Cdr's Initials

☐ CARR Enrollment Approved — Date of Final Action

☐ d. Not eligible, waiver required.

Reasons — Soldier's Initials

Date Soldier Notified — Cdr's Initials

☐ e. Not eligible, waiver not authorized.

Reasons — Soldier's Initials

Date Soldier Notified — Cdr's Initials

☐ **Card remade. Date entries transcribed:**

106. Additional Remarks *(Timeline, etc.)*

108. Record of Career Counseling

a. Counseled By	b. Date	c. Counseling Remarks	d. Initials
Career Counselor *(within 5 working days after assignment)*			
Career Counselor *(30-60 days after assignment)*			
Unit Commander *(90-120 days after assignment)*			
Unit Commander *(15-16 months prior to ETS)*			
Career Counselor *(13-14 months prior to ETS)*			
Career Counselor *(4 months prior to ETS)*			
Career Counselor *(90 days prior to ETS or Terminal Leave)*			
Career Counselor *(60-90 days after reenlistment or 30-60 Days prior to PCS)*			

REQUEST FOR REENLISTMENT OR EXTENSION IN THE REGULAR ARMY

For use of this form, see AR 601-280; the proponent agency is ODCSPER

SECTION I - SOLDIER'S REQUEST

1. TO
COMMANDER
HHC, 1ST BDE
FT CAMPBELL, KY 45347-5010

2. FROM
SGT SAMUEL STEVEN SNYDER
900-00-0019
HHC, 1ST BDE
FT CAMPBELL, KY 45347-5010

3. REQUEST I BE AUTHORIZED TO *(Select One)*

[ ] a. REENLIST IN THE ACTIVE COMPONENT.

[XX] b. EXTEND MY ENLISTMENT FOR THE FOLLOWING REASON: TO MEET THE SRR FOR A "WITH DEPENDENTS" TOUR TO GERMANY

4. ACCRUED LEAVE OPTIONS *(Select One)*

[ ] a. I DESIRE TO CASH IN _____DAYS OF ACCRUED LEAVE.

[ ] b. I DO NOT DESIRE TO CASH IN ACCRUED LEAVE.

[XX] c. I AM EXTENDING MY PRESENT ENLISTMENT AND HAVE BEEN COUNSELED ON CASHING IN ACCRUED LEAVE.

5. DATE
2006 OCT 10

6. SIGNATURE
Samuel Steven Snyder

SECTION II - COMMANDER'S CERTIFICATION

7. COMMANDER'S DETERMINATION OF QUALIFICATION *(Select one)*

[XX] a. SOLDIER IS FULLY QUALIFIED FOR REQUESTED ACTION.

[ ] b. SOLDIER IS NOT FULLY QUALIFIED AND REQUIRES WAIVER *(Select 8b or 8c(1) below).*

[ ] c. SOLDIER IS FULLY QUALIFIED, BUT IS NOT RECOMMENDED FOR FURTHER SERVICE. *(Select 8c(2) below)*

8. COMMANDER'S DETERMINATION/RECOMMENDATION FOR CONTINUED SERVICE WITHIN THE ARMY *(Select one)*

[XX] a. APPROVED

[ ] b. RECOMMEND APPROVAL. DA FORM 3072 IS ATTACHED.

[ ] c. DISAPPROVED

[ ] (1) I DISAPPROVE THE SOLDIER'S REQUEST FOR WAIVER OF DISQUALIFICATION.

[ ] (2) I HAVE INITIATED A BAR TO REENLISTMENT UNDER THE PROVISIONS OF CHAPTER 8, AR 601-280.

9. TYPED NAME, RANK AND BRANCH OF COMMANDER
LLOYD R. SNEAD, CPT, IN

10. SIGNATURE
Lloyd R. Snead

11. DATE
2006 OCT 10

DA FORM 3340-R, DEC 94 EDITION OF MAY 88 IS OBSOLETE

OATH OF EXTENSION OF ENLISTMENT

(For use of this form, see AR 601-280; the proponent agency is DCSPER)

APPLICANT DATA

NAME *(Last, First, Middle)*	RANK	SSN
SNYDER, SAMUEL STEVEN	SGT	900-00-0019

PLACE OF EXTENSION *(Unit, Installation, State, ZIP Code)*	EXTENSION CONTROL NUMBER *(If Applicable)*
HHC, 1ST BDE, FT CAMPBELL, KY 45347-5010	0000010

AGREEMENT

I, a member of the Regular Army, do hereby acknowledge that on the 15TH day of OCTOBER 2006, _____

voluntarily extended my 5 YEAR enlistment of the 6TH FEBRUARY 2004, _____
(Enter current enlistment as extended)

as a soldier in the Regular Army of the United States to a period of 05 years 11 months 00 days, we

the last mentioned date. The period of this extension is 11 months and my new ETS date is 5 JANUARY 2010

My request for extension is TO MEET THE SRR FOR A "WITH DEPENDENTS" TOUR TO GERMANY
(Specify reason)

Up paragraph 4-9a chapter 4, AR 601-280.
(Appropriate paragraph)

FULL SIGNATURE OF APPLICANT	DATE SIGNED
Samuel Steven Snyder	2006 OCT 15

RESPONSIBLE CAREER COUNSELOR

TYPED NAME *(Last, First, MI)*	RANK	SSN	UNIT *(Unit, Installation, State, ZIP Code)*
STOCKWELL, ASHLY N.	SSG	S-0389	HHC, 1ST BDE FT CAMPBELL, KY 45347-5010

REMARKS

ADMINISTERING OFFICER

Subscribed to before me this 15TH day of OCTOBER, 2006.

TYPED NAME *(Last, First, MI)*	RANK
SNEAD, LLOYD R.	CPT

SIGNATURE	UNIT *(Unit, Installation, State, ZIP Code)*
Lloyd R. Snead	HHC, 1ST BDE FT CAMPBELL, KY 45347-5010

DA FORM 1695, MAY 1998 EDITION OF AUG 86 IS OBSOLETE.

FOR INSTRUCTIONAL PURPOSES

Eligibility Answersheet

Case Name: _____

INIT **MID** **CAR**

1. What is the soldier's category? _____

What is the soldier's reason for discharge? _____

What is the date of discharge? _____

What is the date of reenlistment? _____

When appropriate, indicate date of extension. _____

Current ETS: _____

In-the-Window/SRR/ Soldier's Choice: _____

Discharge: _____

Reenlistment: _____

Extension: _____

2. Determine the soldier's eligibility under each of the following criteria. If the soldier is ineligible, then determine if that criteria is waivable.

	CRITERIA	RENL ELIGIBLE	RENL INELIGIBLE	EXT ELIGIBLE	EXT INELIGIBLE	WAIVABLE YES	WAIVABLE NO	APPROVAL AUTHORITY: BN CDR (LTC) OR SPCMCA	APPROVAL AUTHORITY: FIRST GENERAL OFFICER OR GCMCA	APPROVAL AUTHORITY: EIS OR PERSCOM
	AGE									
	CITIZENSHIP									
	TRAINABILITY									
	EDUCATION									
	PULHES									
	APFT									
	WEIGHT CONTROL									
	RANK									
	MORAL & ADMIN.									

CATEGORY

ETS
- BASD _____
+1 DAY _____

AGE

RENL/ETS
- DOB _____
+TERM _____

CITIZENSHIP

PEBD
+8 YRS - 1 DAY _____
- AWOL _____

CITZ ED
- RENL/ETS _____
+1 DAY _____
(REENLISTMENT ONLY)

APFT

APFT DATE
+9 MONTHS _____
- 1 DAY _____

RANK

BASD
+RCP _____
- 1 DAY _____

CONVERT _____

RCP DATE
- RENL/ETS _____
+1 DAY _____ **(REENLISTMENT ONLY)**

WEIGHT

RENL/EXT
- DOB _____

GENDER: _____
HEIGHT: _____
WEIGHT: _____
MAX AUTH: _____

3. What is the maximum authorized reenlistment period for this sol

NONE	2 YRS	3 YRS	4 YRS	5 YRS	6 YRS	INDEF

4. Is the soldier eligible to extend today ?

YES **Indicate why:** **NO** **Indicate why:**

SRR	RANK	ELIGIBILITY	IN THE WINDOW	OTHER: _____

Options Answersheet

CASE NAME: _____

Determine the soldier's eligibility for the following options.

ELIG	
____	**Regular Army Reenlistment Option**
____	**Current Station Stabilization Reenlistment Option**
____	**Army Training Reenlistment Option**
____	**Overseas Assignment Reenlistment Option**
____	**CONUS Station-of-Choice Reenlistment Option**

Bonuses Answersheet

CASE NAME: _____

Indicate the appropriate answer*(s)* to the following questions:

Will the soldier be eligible to be paid a Selective Reenlistment Bonus (SRB) for this reenlistment?

_____ ***YES*** _____ ***NO***

1. If you indicated “Yes” to the question above, for which zone and multiplier is the soldier eligible?

_____ ***A*** _____ ***B*** _____ ***C***

2. If you indicated “Yes” to the question above, how many months of additional obligated service will be used in the SRB computation?

_____ ***MONTHS***